

**1A CONFERENCE
CONSTITUTION AND
BYLAWS**

**ARIZONA INTERSCHOLASTIC
ASSOCIATION**



**1A CONFERENCE
CONSTITUTION AND BYLAWS
ARIZONA INTERSCHOLASTIC ASSOCIATION
REVISED 6/7/09**

Article I – Name

The name of the organization shall be the 1A Conference of the Arizona Interscholastic Association, Inc.

Article II – Purpose

The purpose of the organization shall be to regulate and control all 1A Conference Interscholastic activities within the framework of the rules and procedures set forth by the Constitution and By-Laws of the Arizona Interscholastic Association, Inc.

Article III – Membership

Section 1. Membership

Any high school may become a member upon meeting the requirements for AIA membership and being assigned to the 1A Conference according to AIA Constitution and By-Laws.

Section 2. Assignment to Region

Region assignment shall be made by the 1A Conference Executive Committee as outlined in the AIA Constitution and By-Laws.

Section 3. Changing Regions

A school may petition the AIA Executive Board if it is not satisfied with its region placement by the 1A Conference Executive Committee.

Section 4. Scheduling

Each full member shall be placed on their region's master schedule.

Section 5. Associate Member Schools

Associate member schools may attend 1A Conference meetings, but are not allowed to vote and are not assessed dues. Associate schools may be placed on region master schedules for convenience and may be assessed region dues. It is the prerogative of each member school as to whether they want to compete with associate member schools.

Article IV – Meetings

Section 1 Meetings

There shall be three regular meetings each year. The fall meeting will be held the weekend of the state volleyball tournament. The winter meeting will be held the weekend of the state basketball tournament. The spring meeting will be held the weekend of the state softball/baseball tournaments. Notice of each meeting and the agenda shall be sent to all member schools and schools applying for membership at least ten days prior to the date of the meeting.

Section 2 Special Meetings

The president may call special meetings at any time s/he deems it necessary or upon request of a majority of the conference membership. The president shall preside at all meetings. In the event of his/her absence, a designee will preside.

Section 3 Official Representation

Each school shall be represented by a superintendent, principal, athletics director, or designee with an Administrative Certificate.

Section 4 Quorum

A majority of all conference members shall constitute a quorum. A quorum must be present to conduct business.

Section 5 Rules of Order

Robert's Rules of Order shall apply to the conduct of all meetings.

Section 6 Voting

All voting except for routine business, shall be by roll call or secret ballot at the discretion of the president or the members. Each school shall have one vote. Only schools present and current with their dues may vote.

Section 7 Order of Business

- a) Roll call
- b) Reading of the minutes
- c) Financial report
- d) Region representative's oral and written reports
- e) Legislative Council report
- f) Executive report
- g) Committee reports
- h) Old business
- i) New business
- j) Adjournment

Article V – Officers

Section 1 Officers

The officers of the 1A Conference shall be President/Treasurer, Vice-President/Secretary, Executive Board member, and five representatives to the AIA Legislative Council.

Section 2 Election and Length of Office

- a) The president/treasurer, vice president/secretary and Executive Board member shall be elected at the annual meeting and hold office for three (3) years beginning July 1st following the election. The president/treasurer and vice president/secretary will be elected by a majority vote of the membership at the spring meeting. Nominations will be made at the February meeting and a ballot bearing the name of those nominated will be prepared and sent to each member school two weeks prior to the spring meeting. Voting will be by prepared ballot and can be cast absentee or mailed. Absentee ballots must be mailed prior to the spring meeting.

- b) The Executive Board member representing the 1A Conference shall serve a three year term. The Executive Board member shall be elected at the spring meeting following the procedures outlined in Article V, Section 2a.
- c) The legislative Council members shall be elected for a period of three years as follows:
 - 1. One member from each region, (North, South, East, and West). The fifth member shall be the 1A Conference President/Treasurer. Region chairs may serve as legislative council members.

Section 3 Qualifications of Officers

In order to be eligible for the office of Executive Board member, the person must be a superintendent or associate/assistant superintendent of a member high school and elementary school system, or the principal, district level athletic director or high school administrator of a member school. In order to be eligible to hold the office of president/treasurer, vice president/secretary or legislative council member, the person must hold an Administrative Certificate or be a region president/chair.

Section 4. Duties of President/Treasurer

- a) Call regular and special meetings
- b) Preside at all official meetings
- c) Perform all other duties of the president
- d) Send a current copy of the 1A Constitution and By-Laws to all member schools by August 1st.
- e) Account for all records and property
- f) Receive, disburse, and account for all funds
- g) Serve on the Legislative Council representing the 1A Conference

Section 5. Duties of Vice President/Secretary

- a) Keep the minutes of the meeting and distribute copies to each school within one month after the meeting.
- b) Perform such other duties as directed by the president and member schools
- c) Assist the president with administrative duties at state tournaments

Section 6. Duties of AIA Executive Board Representative

- a) Attend monthly AIA meetings
- b) Report to the members at conference meetings

Section 7. Duties of Legislative Council Members

- a) Act in accordance with AIA guidelines and attend Legislative Council meetings

Section 8. Conference Executive Committee

- a) The conference executive committee shall consist of the President/Treasurer, Vice President/Secretary and the Region Chairs.

Article VI – Dues

Section 1. Dues

The dues of each member school shall be assessed per annum on an as needed basis at the spring meeting and are due and payable by October 1 of each year. Additional levies may be assessed by a majority vote. Schools whose dues have not been received are ineligible to compete in region or state tournaments.

Article VII – Ratification

Section 1. Ratification

The constitution and by-laws will become operative upon approval of the member schools present.

Article VIII – Amendments

Section 1. Proposals for Amendments

Amendments to the constitution and by-laws may be proposed in the following manner.

- a) A member school may propose an amendment to its region and if approved by a majority vote of the region, it shall be submitted to the conference membership at a regular or special business meeting.
- b) A member school may propose an amendment to the conference at a regular or special business meeting.

Section 2. Adoption

Amendments to the constitution shall be adopted by a three-fourths vote of members present.

Section 3. Notice

Notice of proposed amendments to the constitution or by-laws must be submitted to the membership at least ten days before final action may be taken on proposed amendments.

Section 4. Effective Date

All amendments shall become effective July 1, unless otherwise specified.

BYLAWS

Article I – General Guidelines

Section 1. AIA Rules and Regulations

All schools will follow the rules and regulations set forth in the AIA By-Laws and the 1A Constitution and By-Laws for all sports.

Section 2. Filming of Games

Schools, upon request of athletic director to athletic director, must exchange specific game films with other schools in the conference. Third party filming is also allowed. Filming must occur in a designated regular crowd area. The home team is not obligated to provide facilities or equipment for filming. This applies to all sports.

Section 3. Scouting

Scouting of games will be allowed only where the regular crowd is allowed at athletic contests. This applies to all sports.

Section 4. Controlled interscholastic scrimmage

The 1A Conference schools may participate in one controlled inter-school scrimmage with another team before the regular season.

Section 5. Brackets

If seeding is the same, for the first year of a two year block, the home team is on the top; the second year, the home team will be on the bottom of the bracket. Otherwise, the home team will be the higher seed.

Article II – Games Committee

Section 1. Membership

The Games Committee will be composed of the region presidents or their designee and the president of the 1A Conference or his/her designee. The 1A Conference president or his/her designee will be the chair of the committee.

Section 2. Duties of the Games Committee

1. Contact the 1A Conference President one week prior to the tournament to see if s/he needs any assistance or help planning the tournament.
2. Be present at the tournament when schools from your region have games. Introduce yourself to the tournament director and the 1A Conference President prior to the start of the tournament and ask how you can help. Collect all nomination forms for the state all-tournament team from teams in your region.
3. Inform the 1A Conference President and the AIA as soon as possible which schools in your region qualify for the tournament.
4. Inform the 1A Conference President where you will be seated throughout the tournament so if needed you can be contacted easily and quickly.
5. Make decisions on protests that may arise at the tournament.
6. Be sure each team's representative knows who you are and your purpose at the tournament.

Section 3. Number of Teams Sent to State Playoffs

1. Football – 3 teams from each region.
2. Volleyball and Basketball – four teams from each region.
3. Softball and baseball – four teams per region to state tournament.

Article III – Championship Determination for Volleyball and Basketball

Section 1.

Each region (North, South, East, and West) will send four representatives to the state playoffs. Each region will determine #1, #2, #3, and #4 seeds to the state playoffs. The preliminary rounds, quarter finals, semi-finals, and championship games will be played at a neutral site acceptable to 1A membership in the Phoenix metropolitan area and will be determined by the AIA. The Championship game will be played in either Tucson or Phoenix which ever is closer to the two participating schools. The Championship sites will be determined by the AIA. See playoff brackets at the end of the bylaws.

Article IV – Championship Determination for Softball and Baseball

Section 1.

Each region (North, South, East, and West) will send four representatives to the state playoffs. Each region will determine the #1, #2, #3, and #4 seeds to the state playoffs. The yellow softball will be used for all region and state championship games. In the semis and the finals, if the seeding is the same the home team will be the top team of the bracket in the first year of the two year block and the bottom team in the second year. Otherwise the home team will be the higher seed.

Section 2.

The quarter-finals, semi-finals, and the championship games will be played at neutral sites acceptable to the 1A membership in the Phoenix Metropolitan area and will be determined by the AIA. The Championship game will be played in either Tucson or Phoenix whichever is closer to the two participating schools. The Championship sites shall be determined by the AIA.

Section 3. **Playoff Bracket**

July 2007 – June 2009

2W vs 1N

2E vs 1S

2N vs 1W

2S vs 1E

July 2007 – June 2009

Winner 2W-1N vs 2E-1S Winner

Winner 2N-1W vs 2S-1E Winner

July 2009 – June 2011

2E vs 1W

2N vs 1S

2S vs 1N

2W vs 1E

July 2009 – June 2011

Winner 2E-1W vs 2N-1S Winner

Winner 2W-1E vs 2S-1N Winner

July 2011 – June 2013

2W vs 1S

2N vs 1E

2S vs 1W

2E vs 1N

July 2011 – June 2013

Winner 2W-1S vs 2N-1E Winner

Winner 2S-1W vs 2E-1N Winner

Article V – Football Bylaws

Section 1. **Football Schedules**

Each member school will play a single round robin master schedule within the region and all master scheduled region games will count toward the championship. AIA regulations will determine the number of games to be played in a season. Open dates on the schedules will be filled in accordance with AIA regulations and by agreement between the individual schools.

Section 2. **Football Championship**

The region championship, runner up and seeding for the state playoffs will be determined by the best win/loss record in region play. Three teams from each region will qualify for state. The first two rounds of the playoffs will be played at the home of the higher seed and may be played on an 80 yard field. The Semifinal game and State Championship game will be played at a neutral site.

Section 3. Mercy Rule

The “Speed Up” Rule will be used for all 1A Conference Football Games. **(In March 2006 the AIA Legislative Council passed a new mercy rule that applies to all Conferences, see Article 23, section 1, clause 5).**

Section 4. Football Region Plaques

The winner of the region master schedule will receive the championship plaque and the second place team will receive the runner-up plaque.

Section 5. Football Tie Games

For all master scheduled region games that end in a tie the National Federation 10-yard line overtime procedure will be used to determine the winner.

Section 6. Football Tie Breakers

If two teams have equal won/loss records at the end of region play, the team that won the master scheduled region game between those two teams will be declared the high rank. If three teams have equal won/loss records at the end of region play, a playoff using the following bracket and guidelines to break the tie. For three way ties the playoff games will be one quarter of a regular game with teams changing ends of the field half way through the quarter. Ties may be broken with a coin flip if all teams involved in the tie agree.

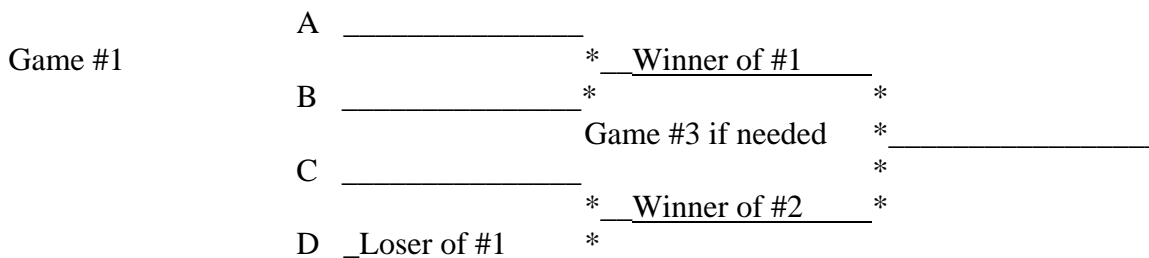
Section 7. 100-Yard Field

Schools may elect to use a 100 yard field. For state playoff competition, a 100 yard field will be used (Exception in Section 2 above).

Section 8. Use of Headphones, etc.

Headphones, walkie-talkies, etc. will be allowed. Home teams need not provide communication devices for visitors.

Bracket for Three Way Tie Playoff



Guidelines for Three Way Tie Playoff

1. The region president will draw from a “hat” to determine the placement of the tied teams on the bracket.
2. The first game will be A vs. B. The loser will play C. Team C advances if they are the winner of game #2. If team C loses game #2, then the winner of game #1 is the winner of the playoff and the winner of game #2 is second.
3. There will be a 20 minute rest period between playoff games.

Section 9. Controlled Interschool Scrimmage

The 1A Conference schools may participate in a controlled interschool scrimmage or multi-team jamboree with other schools before the regular season begins.

Section 10. Spring Practices

No 1A Conference school will participate in spring practice.

Section 11. Football Commissioners

Each football region shall elect a football commissioner who will be responsible for resolving any disputes that arise. The commissioner will also be responsible for selection and distribution of football All-Region Awards/Certificates.

Section 12. Master Schedule/Awards

The 1A Conference President may designate a football scheduling coordinator who will create the entire 1A Conference football master schedule. Each region is responsible for its own awards.

Below is the maximum number of medals that can be awarded. The football commissioner for each region is responsible for distributing and collecting ballots and distributing medals and certificates.

Region Placement	1st Team Off	1st Team Def	2nd Team Off	2nd Team Def
1	3	3	2	2
2	2	2	2	2
3	1	1	2	2
4	1	1	1	1
5	1	1	1	1
6	1	1	1	1
7	1	1	1	1
8	1	1	1	1

Article VI Track and Field Bylaws

Section 1. State Meet Procedures

- The meet director will be appointed by the 1A Conference at any regular meeting. S/he will coordinate with the site director to administer the 1A State Track Meet.
- The state track meet will be conducted in two sessions. An electronic timing device such as a Lynx system will be used for all running events. Implements must be weighed and approved before competition.
- All seeding for the inter-region qualifying meets will be based on best times during the season. Each school may enter up to four contestants in each event. Individual contestants may not participate in more than four events.
- Athletes may qualify for the 1A Conference State Track meet by achieving an outside qualifying mark at an official qualifying meet held during the season. The outside qualifying mark will be the 8th place mark of the previous year's state track meet.
- Eight/nine qualifiers will advance to the finals in each event. Preliminaries will be run in all events of 400 meters or less. Heat winners and the next fastest times will advance to the finals. In distance events that must be run in heats, the slow heat will be run first.
- All entries are due the Wednesday before the meet at 12 noon. No adds or replacements whatsoever will be allowed; only scratches. No late entries whatsoever will be accepted.
- Scoring will be 10-8-6-4-3-2-1
- The order of events will alternate boys and girls as follows: odd numbered years-boys run each event first; even numbered years-girls run each event first.
- Field Events are as follows: Shot Put, Discus, Long Jump, High Jump, Triple Jump, Pole Vault.

- Track Events are as follows: 110/100 High/Int. Hurdles; 100, 200, 400 m. dashes; 800, 1600, 3200 m. runs; 300 m. Int/Low Hurdles; 400 m Relays; 1600 m Relay (boys), 800 m Medley Relay-100-100-200-400 (girls), 3200 m Relay.
- Shot put, discuss, and long jump will allow three preliminary attempts and three final attempts. The finals of shot put, discuss, long jump and triple jump will begin 15 minutes after the preliminaries are completed.
- The Games Committee will consist of the Presidents of four regions and President of 1A Conference or their designees.

1A Conference Region Alignment

	NORTH	WEST	EAST	SOUTH
1	Ashfork	Bagdad	Gilbert Classical Aca	Aca of Tucson
2	Beaver Dam	PDSD	Gilbert Christian	Ajo
3	Fredonia	Salome	Salt River	ASDB
4	Grand Canyon	San Pasqual	Superior	Gila Bend
5	Seligman	Valley Lutheran	Thunderbird Adven.	Green Fields
6	Shonto Prep	Joy Christian	Veritas Prep	Immaculate Heart
7	Joseph City	Mayer	Bowie	Tohono O'odham
8	Mogollon	Mingus Mountain	Cibeqe	Patagonia
9	Northland Prep	St Paul	Clifton	St Augustine
10	Rock Point	The Orme School	Duncan	St David
11	St. Michael	Verde Valley	Ft Thomas	St Gregory
12	White Cone		San Simon	Tanque Verde
13				Valley Union
14				
15	West/East	D1/D2	Metro/Rural	West/East

1A Conference Football Region Alignment

	North	West	East	South
1	Ash Fork/Seligman	Bagdad	Duncan	Ajo
2	Beaver Dam	PDSD	Ft Thomas	ASDB/St Augustine
3	Fredonia	Salome	Salt River	Gila Bend
4	Joseph City	The Orme School	Superior	Patagonia
5	Mayer	Valley Lutheran	Veritas Prep	St David
6	Mogollon			Tanque Verde
7	Rock Point			Valley Union
8				

**1A Conference
All-Tournament Teams
Selection Procedure**

All - Tournament teams are selected by the order in which a team finishes in the state tournament.

	<u>Football</u>	<u>Volleyball</u>	<u>Basketball</u>	<u>Baseball/Softball</u>
Championship Team:	6 each	4 each	3 each	4 each
Runners-up:	4 each	3 each	2 each	3 each
Semi-Final Losers:	2 each	2 each	1 each	2 each
Quarter-Final Losers:	1 each	1 each	1 each	1 each
Preliminary round losers:	1 each	1 each	1 each	1 each

The head coach shall list the individual selections from their team in order of preference. The selection form should be given to the 1A president/designee or Region Chair at the conclusion of each round. Teams in the championship game must turn in their form prior to the start or at half-time of the championship game.

Sport: _____ School: _____

Coach: _____ Year: _____

<u>Name</u>	<u>Position</u>	<u>Grade</u>
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		

**1A Conference
State All-Tournament Selections**

Sport: _____

Year: _____

Name	School	Position	Year
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____
5 _____	_____	_____	_____
6 _____	_____	_____	_____
7 _____	_____	_____	_____
8 _____	_____	_____	_____
9 _____	_____	_____	_____
10 _____	_____	_____	_____
11 _____	_____	_____	_____
12 _____	_____	_____	_____
13 _____	_____	_____	_____
14 _____	_____	_____	_____
15 _____	_____	_____	_____
16 _____	_____	_____	_____
17 _____	_____	_____	_____
18 _____	_____	_____	_____
19 _____	_____	_____	_____
20 _____	_____	_____	_____
21 _____	_____	_____	_____
22 _____	_____	_____	_____
23 _____	_____	_____	_____

Xc: AIA, Brian Bolitho
 AZ Daily Sun
 AZ Republic – Phoenix
 AZ Daily Star – Tucson
 Ken VanWinkle – Mogollon

Fax: 602-385-3779
 Fax: 928-773-1934
 Fax: 602-444-8295
 Fax: 520-573-4149
 Fax: 928-

1A Conference Chairs:

Mike Sterkowitz – Joseph City
 Marven Busby – St David
 Toni Corona – Duncan
 Tom Finnerty – Bagdad

Fax: 928-288-3825
 Fax:
 Fax: 928-352-1141
 Fax: 928-633-2541

**Brackets for State Playoffs
Volleyball, Basketball, Softball, and Baseball**

July 2007 - June 2009



Volleyball, and: Higher seed is 'Home', if the same, 2007 top of Bracket is 'Home', 2008 bottom of Bracket is 'Home'.

Basketball, Baseball and Softball:

Higher seed is 'Home', if the same, 2008 top of Bracket is 'Home', 2009 bottom of Bracket is 'Home'.

Football

July 2007 - June 2009



Higher Seed is the "Home" team, if the same, 2007 top of Bracket is 'Home', 2008 bottom of Bracket is 'Home'.

The first and second rounds will be played at the Higher seeded team.

Volleyball, Basketball, Softball, and Baseball

July 2009 - June 2011



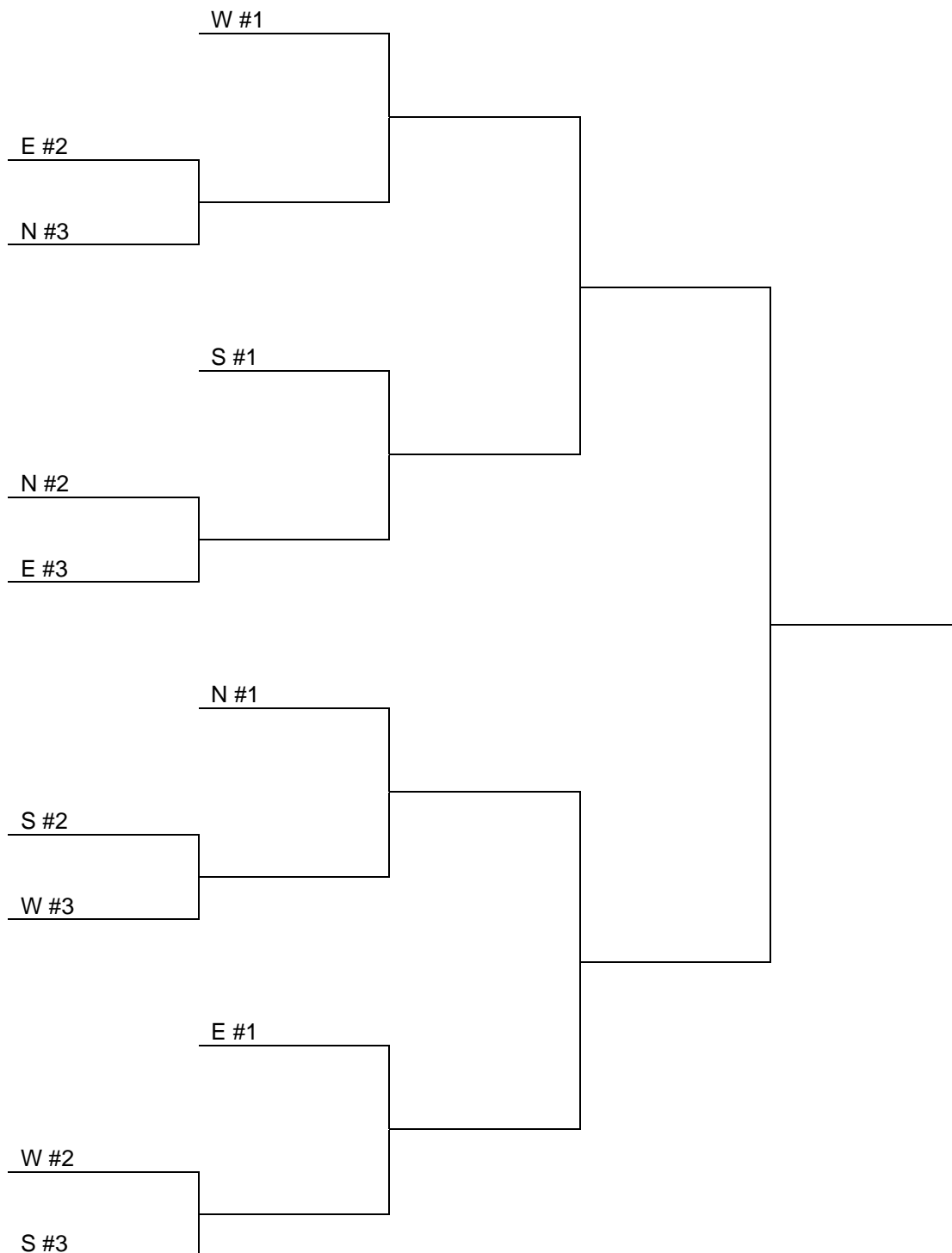
Volleyball: Higher seed is 'Home', if the same, 2009 top of Bracket is 'Home', 2010 bottom of Bracket is 'Home'.

Basketball, Baseball and Softball:

Higher seed is 'Home', if the same, 2010 top of Bracket is 'Home', 2011 bottom of Bracket is 'Home'.

Football

July 2009 - June 2011



Higher seed is 'Home', if the same, 2009 top of Bracket is 'Home', 2010 bottom of Bracket is 'Home'.

The first and second rounds will be played at the Higher seeded team.

Volleyball, Basketball, Softball, and Baseball

July 2011 - June 2013



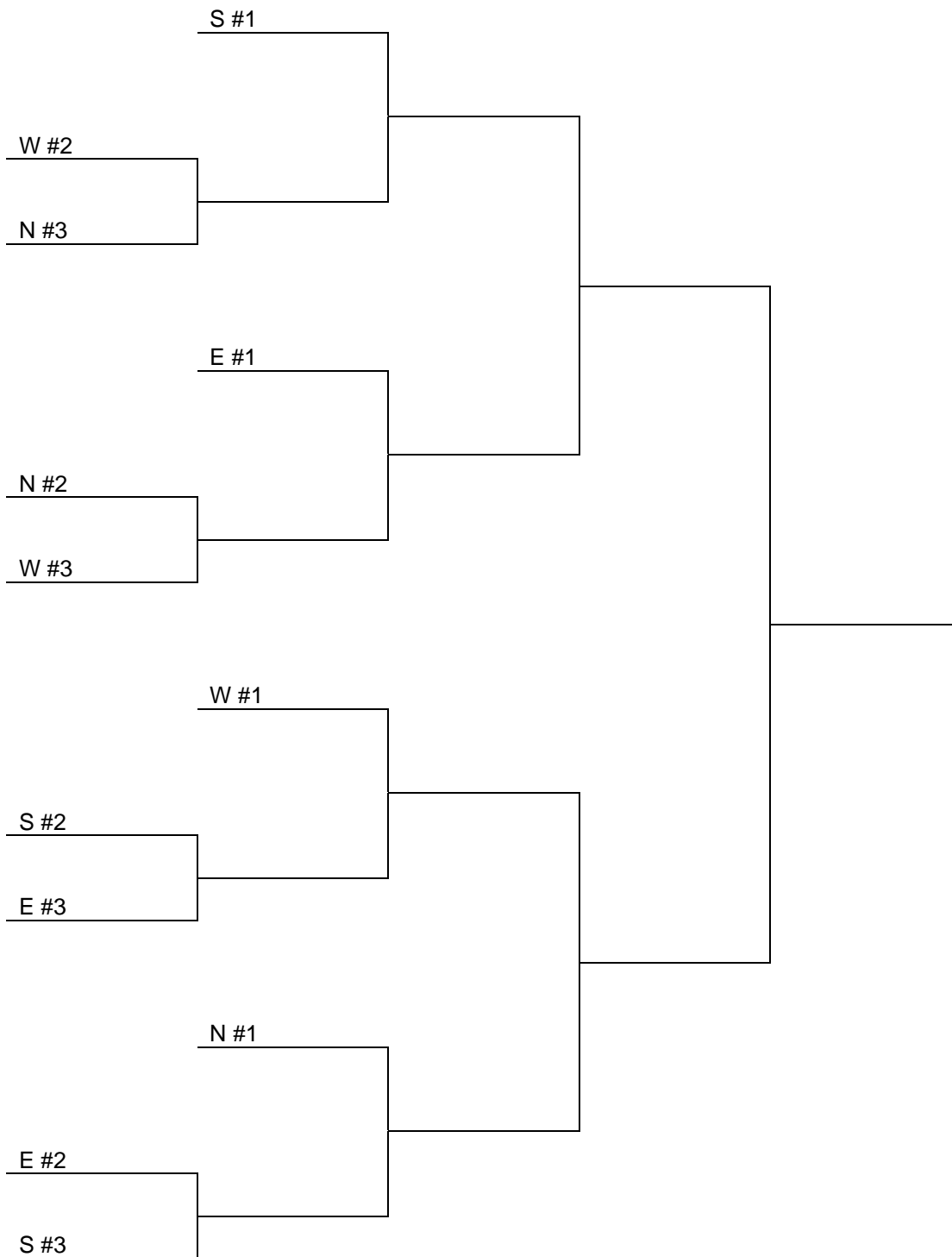
Volleyball: Higher seed is 'Home', if the same, 2011 top of Bracket is 'Home', 2012 bottom of Bracket is 'Home'.

Basketball, Baseball, and Softball:

Higher seed is 'Home', if the same, 2012 top of Bracket is 'Home', 2013 bottom of Bracket is 'Home'.

Football

July 2011 - June 2013



Higher Seed is the "Home" team, if the same, 2011 top of Bracket is 'Home', 2012 bottom of Bracket is 'Home'.

The first and second rounds will be played at the Higher seeded team.

9/17/2009

9/17/2009