Divisions/Sections/Computer Scheduling Timeline

2012-2013 Academic Year

Approved by the AIA Executive Board

Posted Oct. 23, 2012 at 11:45 a.m.

Revised Jan. 22, 2013 at 5:05 p.m.

Date	Task
Sept. 25, 2012	Sports Participation Survey and Oct. 1 Enrollment Survey open to membership
Oct. 9, 2012	Sports Participation Survey and Oct. 1 Enrollment Survey deadline
Oct. 16, 2012	Internal Review of Initial Division placement by sport for Fall 2011-Spring 2013
Oct. 22, 2012	**AIA Executive Board Meeting** • Initial Division placement presented/approved for Fall 2013-Spring 2015
Oct. 23, 2012	Initial Division placement made public to the membership Appeals process for Division placement for Fall 2013-Spring 2015 begins
Oct. 31, 2012	Deadline for appeals of Division placement for Fall 2013-Spring 2015 by 2 p.m.
Nov. 1, 2012	Sports Advisory Committee and Placement Appeals Committee In-Service
Nov. 1 to Nov. 14, 2012	Sports Advisory Committee hear appeals per their sport and approve/deny appeal placement by member schools and the member school will be notified of that decision following each committee meeting.
Nov. 16, 2012	Deadline for appeal of Sports Advisory denials due for hearing at Nov. 26-28 AIA Executive Board Meetings by 2 p.m. to Mrs. Tranter.
Nov. 27, 2012	**AIA Executive Board Meeting** • Division appeals heard/approved/denied by Executive Board
Nov. 29, 2012	Final Division placement for Fall 2013-Spring 2015 made public to the membership by 2 p.m.
Dec. 10, 2012	**AIA Executive Board Meeting** • Initial Section placement presented/approved for Fall 2013-Spring 2015
Dec. 11, 2012	Initial Section placement made public to the membership Appeals process for Section placement for Fall 2013-Spring 2015 begins
Jan. 10, 2013	Deadline for appeal of Section placement due for hearing at Jan. 18 AIA Executive Board Meeting
Jan. 22, 2013	**AIA Executive Board Meeting** • Section appeals heard/approved/denied by Executive Board • Section placement finalized
Jan. 23, 2013	Final Section placement for Fall 2013-Spring 2015 made public to the membership
Feb. 19, 2013	**AIA Executive Board Meeting** • Computer generated schedules, with dates, presented/approved for Fall 2013-Spring 2015

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Date	Task
Feb. 21-28, 2013	Schedules for Fall 2013-Spring 2015 made public to the membership via their school login page as follows: • Fall Sports Launch on Feb. 21, 2013 • Winter Sports Launch on Feb. 26, 2013 • Spring Sports Launch on Feb. 28, 2013
Feb. 28, 2013 to March 14, 2013	Membership has the opportunity to fill their schedules using their school login to request and accept freedom games for all sports. Deadline to fill games through the school login is 11:59 p.m. on March 14, 2013.
March 21-28, 2013	Division scheduling committees meet to fill schedules for member schools to help schools meet a full schedule.
April 1-4, 2013	Lower level schedules built to mirror varsity schedules
April 15, 2013	**AIA Executive Board Meeting** • Final schedules, with dates, presented/approved for Fall 2013-Spring 2015
April 17, 2013	Schedules for Fall 2013-Spring 2015 made public to the membership via their school login page for all levels of team sports and schools have ability to edit varsity schedules for game dates/locations/times and ability. Schools have the ability to remove lower level schedules if they do not have a program, inter-district scheduling or district travel restrictions.
July 3, 2013	Schedules made public on www.aia365.com