



AIA/AZT
Theatre
Handbook
2010-2011
Acting Festivals and
State One Act Festival





Table of Contents

	Festival Rules	
Guidelines		3
Individual Events Rules.....		4
Duties.....		4
	Specific event rules	
Monologues.....		5
Duet Acting.....		5
Group Acting.....		6
Solo Musical.....		6
Duet Musical.....		6
Group Musical.....		6
Mime (Solo and Duet).....		7
Costume Design.....		7
Costume Construction.....		7
Theatre Marketing.....		8
Set Design.....		8
Short Film.....		9
Stage Management.....		9
Lighting Design.....		9
Sound Design.....		10
One Act Regional Festival Rules.....		10
Reader’s Theatre Rules.....		12
Festival Form Guide lines.....		13
IE form Guide lines.....		13
Festival Fees.....		15
Ballots.....		16-34
	State One Act Festival Rules and Guide lines	
Description.....		35
General Rules.....		36
Play Contest Procedure.....		37
Judging.....		38
Performance Standards Policy.....		40
Code of Conduct.....		41-43
AIA Article 37.....		44



Arizona Acting Festival Rules and Guidelines

The Arizona Acting Festivals are an intense one day regional acting festival for high school students. The Festival features events that stress basic performing skills in acting and musical numbers, and is sponsored by the Arizona Thespians and the AIA Theatre Advisory Committee. Events are non-competitive (ratings only - no rankings), so designed to be an enjoyable learning experience for all participants. The Festivals also serve as a qualifier for the AIA State One Act Festival and for the IE's a qualifier for the International Thespian Festival.

Where: There shall be three (3) Acting Festivals, one in southern Arizona, one in central Arizona, and one in northern Arizona. (NAAF, CAAF, SAAF) Festivals are under the direction of the AIA/AT Regional Director. Festivals are to be held at Colleges, universities, or larger high schools. These facilities **MUST** have a theatre that meets the needs of the State One Act rules, and have plenty of rooms to hold individual events (IE's).

When: The Festival shall be schedule during the last full weekend of January and the first full weekend in February.

What: Schools may enter a maximum of 5 students each in audition monologues and duo-acting scenes (double entries allowed); 2 in solo or duet musical numbers, one group musical number; one, one-act play and one Reader's Theatre. Schools may enter a maximum of three (3) students in each in the tech events.

Entry Fees: \$60 per school, plus \$2 per IE entries (Mono's, duo's, solo, duets). \$5 per group entries (group musical, Reader's Theatre, Group Acting, Group Musical and Tech Olympics).

Drop Fees: A \$2 per event drop fee will be assessed payable at the time of registration for drops made at the time of check in.

Entry Changes: No changes will be permitted **after two week before the event**. Teachers **will not** be allowed to enter or substitute student entries on day of the Festival at check-in.

Judges: Each school entered is required to bring **1 qualified judge per five (5) IE entries, and one judge for the One Act's and one judge for Tech events** if your school in entered in those events.

Names of the judges **must** be included on the entry form. **Schools that do not bring the required judges will be dropped from the Festival Events not covered.** For students to qualify for the International Thespian Festival, there **MUST** be at least three judges for each event. For schools to qualify for the State One Act Festival there **MUST** be at least five (5) judges. (See AIA One Act Rules)

Payment: Checks/P.O.'s **MUST** be made out to: Arizona Thespians. If check or P.O. is not received by one week prior to the Festival, a personal check or cash **MUST** be paid for the students to enter at the time of check in or schools will not receive ratings in their events, including One Act.

One Acts: The Festivals are a qualifier for the State One Act Festival. All rules must be followed!

Schedules: Here is an example of a Festival Schedule. Regional Directors can change the schedule to meet the needs of the Festival Site.

SCHEDULE

Fri., - TBA. One-act Play qualifier. (For school that are bringing a One-act only) *This day shall be used only if the Festival site has one stage.*

Sat., - 7 to 7:30 AM.	Registration/check in.
7:30	Judges' and sponsors' meeting. This is a MUST!
8 – 9am	Round 1 - Audition monologues and Solo Musicals.
9:15 – 10:15am	Round 2 - Duo-acting scenes and Duet Musicals.
10:30-12	Group Musical numbers and Group Acting and Tech IE's.
12-1 PM	Lunch (on your own)

9am - ? One-act Play qualifier Marathon Main Stage. Awards assembly follows the end of the one-act performances.

Rules – IE's

Rules for the Individual Events shall follow the same rules as the International Thespian Festival.

Rules for all performance/design events are as follows:

1. The performance events offered at the Regional Thespian Festival are Monologue, Duet Acting, Group Acting, Solo Musical Theatre, Duet Musical Theatre, Group Musical Theatre, and Mime (solo or duet). The technical events offered are Costume Design, Costume Construction, Lighting Design, Theatre Marketing, Scenic Design, Short Film, Sound Design, and Stage Management. Regional Directors can offer all events or selected events according to the available rooms at the Festival site.
2. **Each entrant is permitted to participate in only two individual events.**
3. Entrants who qualify for State Show Case must present the same work at IE's. Other qualifying entrants are expected to present the works listed on their registration. To qualify for State Show Case or the International Thespian Festival the student or students must score a Superior from each of the three judges.
4. **No theatrical makeup** is allowed in any event. Costumes are **not** allowed. Participants should dress as they would for a general audition or interview in black. The wearing of appropriate footwear is strongly encouraged in all events.
5. No props are allowed. This includes hand-held props.
6. All performance events are limited to five (5) minutes after the introduction. All technical presentations will be limited to ten (15) minutes. Any entrant who goes over the time limit will be stopped and then disqualified. There will be a grace period of 5 second during CAAF, NAAF, and SAAF only!
7. The introduction must only include the entrant's name, troupe number, title of selection(s), and the name of the playwright, composer, or lyricist.
8. For all music events, performers may use pre-recorded non-vocal musical accompaniment. No a capella is permitted. A CD player will be provided. Performers are encouraged to bring their own CD player.
9. For Mime, a CD player will be provided. Performers are encouraged to bring their own CD player.
10. Evaluation forms are available to NIES participants to help them understand adjudication criteria; the forms can be found on the EdTA website or by contacting the NIES coordinator at the ITS home office.
11. There will be NO refund of the Festival fees, regardless of the reason for the cancellation or disqualification

Duties of State AIA Regional Director (SAIARD) and the Festival Site Director (FSD):

1. The State AIA Regional Director should be a knowledgeable adult who watches over the Festival and he/she should be the one to make rulings on challenging the Festival contest. If it is a major challenge the State AIA Regional Director should submit the challenges to the tournament ethics committee and be able to give a full explanation of the incident. The SAIARD is responsible for the conduct of this event before, during and after the festival.
2. SAIARD is responsible for posting the Festival invitation and all registration forms on the Festival website.
3. SAIARD is responsible for printing all judging sheets for the judges.
4. SAIARD is responsible for creating the Festival schedule and for the collection of all fees.
5. SAIARD has the ability to create a Festival committee to help with his/her duties.

6. FSD arranges the use of the facilities, storage, set placement, sound equipment, lighting equipment, etc.
7. FSD recruits and supervises the crews before, during and after the event.

The basic stage crew that is needed for this event:

- a. Stage manager
- b. Curtain puller
- c. Stage Crew 4 - 10 people to help schools arrange sets in waiting area, each school should have a crew for setting sets during stage time.
- d. Light Crew 1 - 3 people depending on your equipment.
- e. Sound Crew 1 - 2 people.
- f. Runners for the judges 1 - 2.

All of the above technical staff should be as experienced as possible. They should realize that they will be cued for each show as it occurs which means they must know the equipment extremely well. They should realize that they cannot discuss the tech with any school until it is their time to set up.

8. FSD is the official timekeeper for all One Act qualifying plays. He/she must be backstage for the beginning of the stage time to give the signal to begin. He/she will also stop the stopwatch after the stage is completely cleared of all aspects of the production used by the school which has just performed.
9. SAIARD is responsible for getting the judges and discussing the contest procedure and ballots with them. Encourage them to view it as a positive educational experience. He/she should provide them with ballots, scratch paper, pencils, clipboards and lights.
10. SAIARD is expected to run the Festival on an exact schedule to accommodate performers, audience members, and judges during the Festival.
11. SAIARD collects the ballots at the conclusion of the contest and tabulates them on a master sheet that can be distributed to all schools.
 - (1) Record all Judges' Ballots on the Master Tab Sheet;
 - (2) Averages the Judges scores.

Specific event rules

Monologue

1. Entrant must present two (2) contrasting selections that may be different in period, style, or mood.
2. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are prohibited.
3. Only one character from each play may be used.
4. The performance of both selections combined cannot exceed five (5) minutes.
5. The introduction must be for both selections and must only include entrant's name, troupe number, title of selections, and the names of the playwrights. Time will begin once the entrant speaks after conclusion of the introduction.
6. Props, costumes, or theatrical makeup are not allowed.
7. One chair may be used.

Duet Acting

1. Entrants must present one selection.
2. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are not permitted.
3. Each participant must be actively involved in the scene.
4. The performance cannot exceed five (5) minutes.

5. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright. Time will begin once a performer speaks after conclusion of the introduction.
6. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
7. Two chairs may be used.

Group Acting (new in 2009)

1. "Group" means three (3) to sixteen (16) performers.
2. Entrants must present one selection.
3. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are not permitted.
4. Each participant must be actively involved in the scene.
5. The performance cannot exceed five (5) minutes.
6. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright. Time will begin once a performer speaks after conclusion of the introduction.
7. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
8. Up to six (6) chairs and one table may be used.

Solo Musical Theatre

1. Entrant must present one selection.
2. Material must be drawn from songs from published scripts written for theatre. Works from other forms such as film, poetry, fiction, or popular song lyrics are not permitted. **Remember, this is a musical theatre selection. The judges will consider how well the piece is acted and not just how they are sung.**
3. The selection may contain dialogue.
4. The performance cannot exceed five (5) minutes. Time will start once the music begins after conclusion of the introduction.
5. One chair may be used.

Duet Musical Theatre

1. Entrants must present one selection.
2. Material must be drawn from songs from published scripts written for theatre. Works from other forms such as film, poetry, fiction, or popular song lyrics are not permitted. **Remember, this is a musical theatre selection. The judges will consider how well the piece is acted and not just how they are sung.**
3. The selection may contain dialogue.
4. Each participant must be actively involved in the scene.
5. The performance cannot exceed five (5) minutes. Time will start once the music begins after conclusion of the introduction.
6. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright/composer.
7. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
8. Two chairs may be used.

Group Musical Theatre

1. "Group" means three (3) to sixteen (16) performers.
2. Entrants must present one (1) selection.
3. Material must be drawn from songs from published scripts written for theatre. Works from other forms such as film, poetry, fiction, or popular song lyrics are not permitted. **Remember, this is a musical theatre selection. The judges will consider how well the piece is acted and not just how they are sung.**
4. The selection may contain dialogue.
5. Each participant must be actively involved in the scene.
6. The performance cannot exceed five (5) minutes. Time will start once the music begins after conclusion of the introduction.

7. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright/composer.
8. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
9. Up to six (6) chairs and one table may be used.

Mime

1. Only solo or duet performances are allowed.
2. Entrant(s) must present one (1) selection.
3. The selection must be original and not a copy of another artist's work.
4. No lip-synching or audible vocal sounds by the performer(s) are permitted.
5. Performer(s) MUST use pre-recorded non-vocal musical accompaniment or pre-recorded non-vocal sound effects. A CD player will be provided. Performer(s) are encouraged to bring their own CD player.
6. If the performance is a duet pantomime, both participants must be actively involved in the scene.
7. The performance cannot exceed five (5) minutes. Time will start once a performer moves after conclusion of the introduction.
8. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
9. One chair (solo) or two chairs (duet) may be used.

Costume Design

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other media are not permitted.
2. The entrant must present five (5) character renderings. These may represent five different characters, or follow a single character through several appropriate changes. No more than five (5) renderings are permitted. No finished costumes are permitted.
3. Each design must be executed in full color on paper of the designer's choice and mounted on a 10" × 15" or 11" × 17" board, such as illustration board, heavy poster board, or foam core. Board color is at the discretion of the designer. Figures should be 8" to 10" tall. Template or trace characters may be used.
4. The board should be labeled in the following manner: (a) upper left-hand corner: play title and playwright; (b) upper right-hand corner: character's name, act, and scene; (c) lower right-hand corner: entrant's name and troupe number. No other information may be written on the board.
5. Only one entrant may be involved in the design. No collaborations are permitted.
6. Notes of clarification on the design may be written on the board. Fabric swatches are encouraged and may be attached.
7. A ½" binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, (c) preliminary sketches, and (d) other sources of inspiration for design and color palette, if any were used.
8. The entrant must make an oral presentation justifying the designs and may use up to ten (10) minutes for the actual presentation. Notecards may be used in addition to the binder. The entrant must also be prepared to answer questions about the design presented. Questions are not part of the ten-minute allotted presentation time.
9. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
10. The overall session cannot exceed fifteen (15) minutes, including setup and questions and answers.

Costume Construction

1. Presentation must be of one of the female characters listed below (Size 8 or 10) from **one** of the following:
 - From *Hello Dolly!* (Turn of the 20th Century; by Jerry Herman and Michael Stewart) –
Build one costume or craft for **either Dolly Levi or Mrs. Malloy** OR
 - From *The Crucible* (1692, Arthur Miller) –
Build one costume for either Abigail or Tituba
2. Costume sizes are limited to women's sizes 8 to 10.
3. There are two categories; the entrant must choose one:

Garment patterning and construction

Costume craft—millinery patterning and construction

4. The entrant **must fully construct** the item; the costume/hat must be an entirely original construction by the student.
5. Any patterns may be used, but the cost must be considered within the given budget.
6. The cost of all materials used to construct the costume, such as fabric, thread, buttons, zippers, and trim, may NOT exceed \$100. The student must provide an itemized expense sheet and receipts as proof. This expense sheet must be mounted on the display board as described below.
7. In addition to the costume, each entrant must create a costume research collage. This may include environmental background pictures of the time period in which the play takes place, costume renderings, pattern envelopes, fabric swatches, etc. Include photos of the patterning process and construction.
8. The collage must be presented on a 20" × 30" presentation board.
9. The board should be labeled in the following manner:
10. Upper left-hand corner: Name of show and playwright
11. Upper right-hand corner: Name of character, act, and scene
12. Lower right-hand corner: Entrant's name and troupe number
13. The costume must be presented on the provided dress form. Do NOT wear the costume to the IE session.
14. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
15. The oral presentation cannot exceed ten (10) minutes. Time will begin once the entrant speaks after conclusion of the introduction. The overall session will not exceed fifteen (15) minutes.

Theatre Marketing (formerly *Publicity Design*)

The following materials are to be presented:

1. Presentation must be a publicity campaign for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other media are not permitted. **It is strongly recommended that the entrant was actually responsible for a publicity campaign of the selected play.**
2. The following materials are to be presented:
 - *Poster design or finished poster (11" × 17")
 - *Program design or finished program
 - *Two press releases consisting of an informational article and feature article
 - *A promotional project idea or documentation of a completed promotional project
 - *Information about the budget for the publicity campaign and justification of expenses must be included. Your work will be judged on *how you spent the money*.**
3. Only one entrant may be involved in the design. No collaborations are permitted.
4. A ½" binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.
5. The entrant must make an oral presentation justifying the designs. Notecards may be used. The entrant must also be prepared to answer questions about the design presented. Questions are not part of the ten-minute allotted presentation time.
6. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
7. The oral presentation cannot exceed fifteen (15) minutes, including setup and questions and answers.

Scenic Design

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other media are not permitted.

2. The entrant must construct an original, three-dimensional model OR a perspective rendering executed to the scale of either $\frac{1}{4}'' = 1'0''$ or $\frac{1}{2}'' = 1'0''$, showing the set and its relationship to the theatrical space. Either model or rendering will be permitted, but not both.
3. At least one figure must be included in the rendering or model to show proportion and scale.
4. The entrant must draw a floor plan to the same scale.
5. All forms of staging are permitted. The set design must clearly define the performance space and audience configuration.
6. Only one entrant may be involved in the design. No collaborations are permitted.
7. A $\frac{1}{2}''$ binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.
8. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
9. The entrant **MUST** make an oral presentation justifying the design and may use up to ten (10) minutes for the actual presentation. Notecards may be used. The entrant must also be prepared to answer questions about the design presented. Questions are not part of *the ten-minute allotted presentation time. The overall session cannot exceed fifteen (15) minutes, including setup and questions and answers.*

Short Film

1. Entrant must submit a DVD with an original short film that is no longer than five (5) minutes in length from opening title screen to final credits.
2. Films must be of original content and may be collaborations between students.
3. Music must be original or documented public domain material.
4. Material created by students in this event that is deemed by the judge(s) to be obscene or disruptive may receive lower ratings or in some extreme cases may result in disqualification.

Stage Management

1. Entrants must present a production book including but not limited to:
 - a. Script with blocking and tech cues (i.e., sounds, lights, etc.)
 - b. Schedules: rehearsal and performance
 - c. Scene shift information
 - d. Costume plot information
 - e. Prop plot information
2. Entrant has fifteen (15) minutes to present the production book and address the adjudicators' questions.

Lighting Design

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, dance and/or any other media are not permitted.
2. The entrant must present a Light Plot. Acceptable scales are $\frac{1}{4}''$ or $\frac{1}{2}'' = 1'0''$. However, the plot cannot be printed larger than $24'' \times 36''$. The single page should include a *Unit Key* for clarification of all stage fixtures and a *Title Block* indicating show name, producer, facility, date of production, and drawn by and scale data.
3. Provide a one-page document, Conceptual Visualization. Discuss the director's point of view of the play and his/her lighting wishes; your visions for light; any major messages in the play that light should enhance; and how the lighting dreams and visions were technically achieved.
4. Provide a one-page document, Angle Color Visualization. Visually show the colors used in the design and the angles you chose for all major components of the design (specials are not required to be noted). Minimum size: $8.5'' \times 11''$. Maximum size: $18'' \times 24''$. Notes on the document should justify the choices made.
5. Provide a dimmer or channel hookup of only the light plot (not a unit schedule).
6. A section (side view of the stage-showing fixtures) is helpful but not required.
7. Only one entrant may be involved in the design. No collaborations are allowed.
8. A $\frac{1}{2}''$ binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.

9. The applicant must make an oral presentation justifying the design. Notecards may be used in addition to the binder. The applicant must be prepared to answer questions about the design. Questions are not part of the ten-minute allotted presentation time.
10. The introduction must include ONLY the entrant's name, troupe number, title of play, and playwright.
11. The oral presentation cannot exceed fifteen (15) minutes, including setup and questions and answers.

Sound Design (new for 2009)

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, dance, and/or any other media are not permitted.
2. The entrant must present a Sound System Plot on 2 pages.
 - a. Page 1 should be the speaker plot, indicating where on the set and in the performance space loudspeakers will be placed. The relationship of speakers on the plot to speakers on the block diagram must be clear.
 - b. Page 2 should be the block diagram, indicating signal flow through the sound system and should attempt to follow the USITT Student Sound Graphics Standards available at:
http://usitt.org/commissions/sound/Sound_Comm_Graphics_Project_2008.html.
3. Provide six (6) copies of a one-page Design Statement: Discuss the director's point of view of the play and his/her sound wishes, your vision for sound, any major messages in the play that sound should enhance, and how the sound was technically achieved.
4. Provide suitable examples of the sound design on CD to be played on a provided sound system. Please take good care of your media and bring backups to ensure a smooth presentation. Examples should cover the major goals outlined in the design statement. You should master your CD so that once the level is set for your first track, all of your other examples will be at the ideal volume. Please consider that the ideal volume should be representative of the sounds used in the show.
5. Plan your presentation so that you can play your examples without talking over them. The created sound is your product; let it shine.
6. Only one entrant may be involved in the design. No collaborations are allowed.
7. The applicant must make an oral presentation justifying the design. Notecards may be used. The applicant must be prepared to answer questions about the design. Questions are not part of the ten-minute allotted presentation time.
8. The introduction must include ONLY the entrant's name, troupe number, title of play, and playwright.
9. The oral presentation cannot exceed ten (10) minutes and the overall session cannot exceed fifteen (15) minutes, including setup and question and answers.

Rule for the One Acts shall follow the AIA State One Act rules.

One Act Play Festival Rules

Description:

The play festival is taking a play and bringing it to life before an audience through the ensemble and collaboration of actors, director, and designers. Theatre increases insight into understanding human motivation and behavior. Play casts delve into play literature to learn how to most effectively bring the playwright's vision to life. The aim of the play festival is to give students an exposure to theatrical literature, teach them to function effectively and creatively in a group while communicating artistically the playwright's art to an audience, and to provide them feedback on their performance.

Rules Governing Exhibition:

Qualifying : Invitations shall be issued to all schools receiving all superior ratings at SAAF (Southern Arizona Acting Festival) CAAF (Central Arizona Acting Festival), or NAAF (Northern Arizona Acting Festival). The top sixteen (16) rated schools shall be invited to State. After schools receiving strait superior ratings from all judges receive an invitation then the next school in rating point shall be invited until 16 schools are selected for State.

Each AIA member school may only enter one (1) play at the State One Act Festival. In case of a tie for the last spot a tie breaker shall be used by the State One Act Festival Director or the Director has the option to invite both teams.

Material Selection:

1. Plays may consist of:
 - a. published one-act plays
 - b. published full length plays
 - c. published screenplays
 - d. non-published, original works
 - e. internet published works
 - f. The dramatic script portion of a musical will be permitted. Lyrics may be spoken but not sung. (The intention of this rule is to open up the doors to the use of musical scripts, but not to the singing, dancing or orchestration of a musical).
 - g. When a script is cut, care must be taken not to change the order of the material or to add material that changes the author's intent. However, limited words or phrases may be added to facilitate transitions. Word substitutions are permitted **ONLY** to eliminate offensive or profane language from selections, which would otherwise be acceptable.
 - h. No school can cut lines or scenes from one play and use it in another play.
2. A play may not be repeated at the festival by the same school for at least four years after it has been used previous.
3. **Play directors must have with them at the tournament a copy of the material from which the performance is taken.** A school that upon request is unable to produce a copy of the material from which the performance is taken shall have the rating dropped to poor. The school may continue under protest until such time the tournament ethics committee has ruled upon the validity of the challenge.

C. Time:

1. The maximum time for the entire production is 60 minutes.
2. This includes:
 - a. set up
 - b. playing time
 - c. strike (stage totally cleared)
3. Time overages are to be figured by the tournament ethics committee. If the maximum time for the entire production exceeds 60 minutes by:
 - a. 1 minute - lower 1 rating
 - b. 2 minutes- lower 2 ratings
 - c. 3 minutes- lower 3 ratings
 - d. 4 minutes- lower 4 ratings
4. It is the responsibility of the director of each competing school to determine what action to take if his/her play is running overtime. The play director or designee should be in communication with the Festival Director to be notified of the running time of the play. If the play runs more than five minutes overtime, the play's director will stop the performance at the request of the Festival Director.
5. Actual play time (from first word to last word) must be more than 20 minutes to qualify for State. Plays under 20 minutes of actual playing time will receive a rating but not an invitation.

D. Judging:

1. Each play will be judged in two (2) categories:
 - a. acting (60% of total Ballot)

b. production (40% of total ballot)

2. Individual actors may also be critiqued.

3. Play Judges

The Speech & Theatre Advisory Committee will choose Judges.

There shall be five (5) judges for each panel at the State One Act Play Festival . All five (5) ballots shall averaged for final score .

c. If possible, the judges should be from different areas and backgrounds of the theatre such as educational, community, and professional, but they should all have a realistic knowledge of what can be expected at the high school level. The judges should be people who can give constructive criticism.

4. Judges will have time to provide an oral critiques. However, the judges may not critique in the presence of the other judges, nor should they discuss their opinions, or ratings, with other judges until all ballots are submitted to the director of the play festival.

E. General Rules:

1. No theatre contestant (individual or school) may rehearse on the host school's stage prior to the state tournament except the host school.

2. School are invited to watch other One Acts, however it is unethical to use that time to “scope out” the stage.

3. Each school is responsible for its own scenery, props, make-up, costumes, and special equipment.

4. Only students from the competing school may audibly, or visibly, perform in the production.

F. Protests:

1. Protests concerning infractions of these official rules should be made immediately upon knowledge of the infraction by the Play Director to the State Festival Director.

2. If necessary the State Festival Director shall pose the problem to the ethics committee for a decision.

3. Members of the Ethics Committee shall be the State Festival Director, any AIA Theatre Committee members, The State Thespian Director if present.

4. Schools shall be disqualified if found breaking an official rule.

G. INFORMATION NEEDED WITH ENTRY FORM:

1. Title of play

2. Playwright

3. Name of cast and crewmembers in the production.

Festivals may add Reader’s Theatre to their events.

READER’S THEATRE

Rules

Presentation time is 15 minutes maximum! (Set up, presentation, take down)

An open script must be used either in hand or on a lectern.

No makeup or costumes are allowed. Hats or part of costumes may be used as part of the story telling.

No sets. Stools, chairs and reading stands are allowed. School must bring their own stools, chairs or stands.

Props and sound effect devices are not allowed. The actors only are to make sound effects, which are part of the story.

There shall be three judges for Reader’s Theatre

Registration Forms shall include the following:

REGISTRATION DEADLINES

1) **Intent to enter a one act:** Postmarked, or FAXED three weeks before the Festival. Entrants will be informed by FAX, phone, or E-mail that the entry has been received. **No one-act will be able to perform if this form is not posted by this date. No exceptions will be made.**

2) **Full school entry:** Postmarked, or FAXED by **one week before the Festival** Fees or P.O. must accompany this entry. **REMEMBER:**

Checks/P.O's made out to: Arizona Thespians. Judges names must be included with the entry form. Entrants will be informed by E-mail that the entry has been received.

3. **Drop/changes deadline:** Schools will have until 12 Noon on the Friday, one week before the Festival to drop or change entries - after that a \$2 per event drop fee will be assessed payable at the time of registration.

Mail/FAX all entries to: Regional Director

It is **MOST** important for schools and judges to arrive **on time.** Events must run according to the above schedule.

Forms

IE Participant Form

“TBA” is no longer allowed. Schools must submit the title and author plus a copy of the cutting of the literature for reference. Schools who are considering taking a superior IE to International Festival must have a copy of *“permission to perform”* from the appropriate publisher.

SCHOOL _____ TROUPE # _____

Troupe Director _____

Email _____

Only five (5) entries per category per school.

MONOLOGUE (two contrasting pieces for a combined total of five minutes maximum)

1 NAME _____

FIRST TITLE _____ **PLAYWRIGHT** _____

SECOND TITLE _____ **PLAYWRIGHT** _____

2 NAME _____

FIRST TITLE _____ **PLAYWRIGHT** _____

SECOND TITLE _____ **PLAYWRIGHT** _____

3 NAME _____

FIRST TITLE _____ **PLAYWRIGHT** _____

SECOND TITLE _____ **PLAYWRIGHT** _____

4 NAME _____

FIRST TITLE _____ **PLAYWRIGHT** _____

SECOND TITLE _____ **PLAYWRIGHT** _____

5 NAME _____

FIRST TITLE _____ PLAYWRIGHT _____
SECOND TITLE _____ PLAYWRIGHT _____

DUET ACTING

1 NAMES _____
TITLE OF PIECE _____ PLAYWRIGHT _____

2 NAMES _____
TITLE OF PIECE _____ PLAYWRIGHT _____

3 NAMES _____
TITLE OF PIECE _____ PLAYWRIGHT _____

4 NAMES _____
TITLE OF PIECE _____ PLAYWRIGHT _____

5 NAMES _____
TITLE OF PIECE _____ PLAYWRIGHT _____

Only two (2) entries per school

SOLO MUSICAL THEATRE

1 NAME _____
TITLE OF PIECE _____ from (Musical) _____

2 NAME _____
TITLE OF PIECE _____ from (Musical) _____

DUET MUSICAL THEATRE

1 NAMES _____
TITLE OF
PIECE _____ from (Musical) _____

2 NAMES _____
TITLE OF
PIECE _____ from (Musical) _____

GROUP MUSICAL THEATRE (3-15 people)

NAME OF SCHOOL _____
TITLE OF
PIECE _____ from (Musical) _____

GROUP ACTING (3-15 people)

NAME OF SCHOOL _____
TITLE OF
PIECE _____ from (Play) _____

READER'S THEATRE

NAME OF SCHOOL _____

**TITLE OF
PIECE** _____

ONE-ACT PLAY MARATHON

Title _____

Playwright _____

Number in cast: _____ Number in crew: _____ Approx. running time: _____

Are you planning to enter this play in the State One-Act Play Competition? _____

Brief description of the play (will be printed in program):

Entry form must be postmarked by two week before the Festival.

ADJUDICATORS

All schools are required to bring 1 adjudicator for the One-Acts (if you are entering one) and 1 adjudicator for every five I.E. entries. If a school is short a judge, then the sponsor should step in and adjudicate.

1-Act Adjudicator Name:

Reader’s Theatre Adjudicator Name:

IE Adjudicator: (1 for every 5 entries)

Names:

FEES:

School Fee.....\$ 60.00

Number of IE's _____ x \$5.00 each.....\$ _____

TOTAL ENCLOSED.....\$ _____

*Group Events – Group Musical, Reader’s Theatre, Tech Olympics, and Group Acting

I have read the rules and understand that my students or school will be dropped from CAAF if we do not follow them.

Advisor

Make checks and purchase orders payable to: Arizona Thespians

Ballots



Arizona State Acting Festival Rules/Evaluation Costume Construction

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

- Presentation must be of one of the female characters listed below (Size 8 or 10) from **one** of the following:
From *Hello Dolly!* (Turn of the 20th Century; by Jerry Herman and Michael Stewart) – Build one costume or craft for **either Dolly Levi or Mrs. Malloy**
OR From *The Crucible* (1692, Arthur Miller) – **Build one costume for either Abigail or Tituba**
- There are two categories; the entrant must choose one:
Garment Patterning & Construction
Costume Craft – Millinery Patterning & Construction
- The entrant **must fully construct** item; costume/hat must be an entirely original construction by the student.
- Any patterns may be used, but the cost must be considered within the given budget.
- All materials used to construct the costume such as fabric, thread, buttons, zippers, and trim may NOT exceed \$100. The student must provide an itemized expense sheet and receipts as proof. This sheet must be mounted on the display board mentioned below.
- In addition to the costume, each entrant must create a costume research collage. This may include environmental background pictures of the time period in which the play takes place, costume renderings, pattern envelopes, fabric swatches, etc. Include photos of patterning process and construction.
- The collage must be presented on a 20" x 30" presentation board.
- The board should be labeled in the following manner:
Upper left hand corner: Name of show and playwright
Upper right hand corner: Name of character, act, and scene
Lower right hand corner: Entrant's name and troupe number
- The costume must be presented on provided dress form. Do NOT wear the costume to the IE session.
- The introduction must include only the entrant's name, troupe number, title of play, and playwright.
- The oral presentation cannot exceed ten (10) minutes. Time will begin once the entrant speaks after conclusion of the introduction. The overall session will not exceed 15 minutes.

SCORING: Superior, Excellent, Good, Fair	Circle Choice	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation <ul style="list-style-type: none"> Understanding of the play/musical Understanding of the time period Understanding the physical 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution <ul style="list-style-type: none"> Pattern layout Photos of process of patterning and construction Review of actual costume 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation <ul style="list-style-type: none"> Budget Timeline and breakdown of steps Overall presentation 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Costume Design

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. Presentation must be a design for one (1) published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other media are not permitted.
2. The entrant must present five (5) character renderings. These may represent five different characters, or follow a single character though several appropriate changes. No more than five (5) renderings are permitted. No finished costumes are permitted, but fabric swatches are strongly encouraged.
3. Each design must be executed in full color on paper of the designer's choice and mounted on a 10" × 15" or 11" × 17" board, such as illustration board, heavy poster board, or foam core. Board color is at the discretion of the designer. Figures should be 8" to 10" tall. Template or trace characters may be used.
4. The board should be labeled in the following manner: (a) upper left-hand corner: play title and playwright; (b) upper right-hand corner: character's name, act, and scene; (c) lower right-hand corner: entrant's name and troupe number. No other information may be written on the board.
5. Only one entrant may be involved in the design. No collaborations are permitted.
6. Notes of clarification on the design may be written on the board. Fabric swatches are encouraged and may be attached.
7. A ½" binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, (c) preliminary sketches, and (d) other sources of inspiration for design and color palette, if any were used.
8. The entrant must make an oral presentation justifying the designs and may use up to ten (10) minutes for the actual presentation. Notecards may be used. The entrant must also be prepared to answer questions about the design presented. Questions are not part of the ten-minute allotted presentation time.
9. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
10. The overall session cannot exceed fifteen (15) minutes, including setup and questions and answers.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation ☺ Appropriate to production concept ☺ Appropriate to time and location of play	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution ☺ Precision and clarity of renderings ☺ Artistic quality of renderings ☺ Accuracy of details	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation ☺ Knowledge of play ☺ Understanding of whole production concept ☺ Justification of design elements ☺ Effective communication of ideas	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

 Judge's Name Print

 Judge's Name Sign



Arizona Thespian Acting Festival Rules/Evaluation Duet Musical

NAME _____

TROUPE # _____

TITLE _____

Time _____

RULES

1. Entrants must present one selection.
2. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, film, or standard popular song lyrics are not permitted. The selection may contain some dialogue.
3. The performers **MUST** use pre-recorded, non-vocal musical accompaniment. **NO** live music, no accompanist, no a capella is permitted. A CD player will be provided. Performers are encouraged to bring their own CD player.
4. Each participant must be actively involved in the scene.
5. The performance cannot exceed five (5) minutes.
6. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright. Time will begin once the music begins, after conclusion of the introduction.
7. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
8. Two chairs may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
<u>Character</u> <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Voice</u> <ul style="list-style-type: none"> ▪ projection ▪ diction, vocal honesty ▪ pitch, tone ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Movement</u> <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Overall presentation</u> <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrants' talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona Thespians Acting Festival Rules/Evaluation Duet Acting

NAMES _____

TROUPE # _____

TITLE _____ Time _____

RULES

9. Entrants must present one selection.
10. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are not permitted.
3. Each participant must be actively involved in the scene.
4. The performance cannot exceed five (5) minutes.
5. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright. Time will begin once a performer speaks after conclusion of the introduction.
6. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
7. Two chairs may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Character <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Voice <ul style="list-style-type: none"> ▪ projection ▪ diction, vocal honesty ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Movement <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Overall presentation <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrants' talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Group Acting

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. "Group" means three (3) to sixteen (16) performers.
2. Entrants must present one selection.
3. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are not permitted.
4. Each participant must be actively involved in the scene.
5. The performance cannot exceed five (5) minutes.
5. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright. Time will begin once a performer speaks after conclusion of the introduction.
6. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
7. Up to six chairs and one table may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
<u>Character</u> <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Voice</u> <ul style="list-style-type: none"> ▪ projection ▪ diction, vocal honesty ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Movement</u> <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Overall presentation</u> <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrants' talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Judge's name (PLEASE PRINT) _____

Please make additional comments on the back

Judge's signature _____



Arizona Thespian Acting Festival Rules/Evaluation Group Musical

NAME _____

TROUPE # _____

TITLE _____

Time _____

RULES

4. "Group" means **three (3) to sixteen (16) performers**.
5. Entrants must present one selection.
6. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, film or standard popular song lyrics are not permitted. The selection may contain some dialogue.
7. The performers **MUST** use pre-recorded, non-vocal musical accompaniment. **NO** live music, no accompanist, no a capella is permitted. A CD player will be provided. Performers are encouraged to bring their own CD player.
8. Each participant must be actively involved in the scene.
9. The performance cannot exceed five (5) minutes.
10. The introduction must include only the entrants' names, troupe number, title of selection, and the name of the playwright/composer. Time will begin once the music begins, after conclusion of the introduction.
11. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
12. Up to six chairs and one table may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
<u>Character</u> <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Voice</u> <ul style="list-style-type: none"> ▪ projection ▪ diction, vocal honesty ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Movement</u> <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
<u>Overall presentation</u> <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrants' talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Please make additional comments on the back

Judge's name (PLEASE PRINT)

Judge's signature



Arizona State Acting Festival Rules/Evaluation Lighting

Name _____ Troop # _____

Title _____ Time _____

RULES

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, dance and/or any other medium are not permitted.
2. The entrant must present a *Light Plot*. Scales acceptable to be ¼" or ½" =1'0". However the plot cannot be printed larger than 24"x36". The single page should include a *Unit Key* for clarification of all stage fixtures and a Title Block indicating: show name, producer, facility, date of production, drawn by and scale data.
3. Provide a one page document only. *Conceptual Visualization*: Discuss The director's point of view of the play and his/her lighting wishes, discuss your visions for light, discuss any major messages in the play that light should enhance, and discuss technically how the lighting dreams and visions were achieved.
4. Provide a one page document only. *Angle Color Visualization*: Visually show the colors used in the design and the angles you chose for all major components of the design. (specials are not required to be noted) Minimum size; 8.5"x11". Max size 18"x 24". Notes on the document should make the choices obvious.
5. Provide a dimmer/or channel hookup of the light plot only. (Not a unit schedule)
6. A section (side view of the stage-showing fixtures) is helpful but not required.
7. Only one entrant may be involved in the design. No collaborations are allowed.
8. A ½" binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.
9. The applicant must make an oral presentation justifying the design. Note cards may be used, in addition to the binder. The applicant must be prepared to answer questions about the design. Questions are not part of the ten minute allotted time.
10. The introduction must ONLY include the entrant's name, troupe number, title of play, and playwright.
11. The oral presentation cannot exceed **fifteen (15) minutes**, including set up and questions and answers.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation <ul style="list-style-type: none"> ▪ appropriate to production concept ▪ appropriate to time and location of play 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution <ul style="list-style-type: none"> ▪ precision and clarity on light plot ▪ graphic accuracy ▪ realistic potential success of the design 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation <ul style="list-style-type: none"> ▪ knowledge of play and script ▪ understanding of whole production concept ▪ justification of design elements (color, form, space) ▪ effective communication of ideas ▪ artistic potential of design ▪ understanding the role as designer among the production team 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona Thespians Acting Festival Rules/Evaluation Mime (solo or duet)

NAME _____

TROUPE # _____

TITLE _____

Time _____

RULES

1. Entrants(s) must present one selection.
2. Only solo or duet performances are allowed.
3. Selection must be ORIGINAL and not a copy of another artist's.
4. No lip synching or audible vocal sounds by the performer(s) are permitted.
5. Performer(s) MUST use pre-recorded, non-vocal musical accompaniment or pre-recorded non-vocal sound effects.
6. If the performance is a duet pantomime, each entrant must be actively involved in the scene.
7. The performance cannot exceed five (5) minutes.
8. The introduction must include only the entrant's (or entrants') name(s), troupe number, and title of pantomime piece. Time will begin when a performer(s) moves after conclusion of introduction.
9. Props, theatrical makeup, costumes, or coordinated clothing between performers are not allowed.
10. One (solo) or two (duet) chairs may be used.

PLACE AN "X " ON THE LINES BELOW THAT BEST INDICATE THE PERFORMER(S) CURRENT LEVEL OF SUCCESS. ADDITIONAL COMMENTS SHOULD BE WRITTEN AT THE END OF THE PERFORMANCE. PLEASE USE THE BACK OF THIS FORM.

	SUPERIOR	EXCELLENT	GOOD	FAIR
Performance Energy	←————→			
Facial Expression	←————→			
Illusions (Convincing and Clear)	←————→			
Use of Space	←————→			
Bodily Movement (precise and Definite)	←————→			
Character Development (Age/Mood/Personality)	←————→			
Creativity	←————→			
Interaction with Environment and Others	←————→			
Consistent Style	←————→			
Storyline (Beginning and Ending)	←————→			

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR
Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona Thespian Acting Festival Rules/Evaluation Monologue

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. Entrant must present two contrasting selections that may be different in period, style, or mood.
2. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, or film are prohibited.
3. Only one character from each play may be used.
4. The performance of both selections combined cannot exceed five (5) minutes.
5. The introduction must be for both selections and must only include entrant's name, troupe number, title of selections, and the names of the playwrights. Time will begin once the entrant speaks after conclusion of the introduction.
6. Props, costumes, or theatrical makeup are not allowed.
7. One Chair may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Character <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Voice <ul style="list-style-type: none"> ▪ projection ▪ diction, vocal honesty ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Movement <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Overall presentation <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrant's talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE *ay* be used.): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Scenic Design

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other medium are not permitted.
2. The entrant must construct an original, three-dimensional model OR a perspective rendering executed to the scale of either $\frac{1}{4}$ " = 1'0" or $\frac{1}{2}$ " = 1'0", showing the set and its relationship to the theatrical space. Either model or rendering will be permitted, but not both.
3. At least one figure must be included in the rendering or model to show proportion and scale.
4. The entrant must draw a floor plan to the same scale.
5. All forms of staging are permitted. The set design must clearly define the performance space and audience configuration.
6. The entrant must present a justification of the design. Note cards may be used. The entrant must also be prepared to answer questions about the design presented. Questions are not part of the ten-minute allotted time.
7. Only one entrant may be involved in the design. No collaborations are permitted.
8. A $\frac{1}{2}$ " binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.
9. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
10. The entrant **MUST** a justification of the design and may use up to ten (10 minutes) for the actual presentation. The overall session cannot exceed fifteen (15) minutes, including set up and questions and answers.

EVALUATION CRITERIA

12. Interpretation: Does the design visually reinforce the mood, style, character, and theme of the play?
13. Execution: Is the model or rendering executed with precision, clarity, and attention to detail?
14. Presentation: Is the designer able to justify the significant elements of the designs—such as color, form, arrangement of space—in terms of the script?

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation <ul style="list-style-type: none"> ▪ appropriate to production concept ▪ appropriate to time and location of play 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution <ul style="list-style-type: none"> ▪ precision and clarity of model/rendering ▪ artistic quality of model/rendering ▪ accuracy of details 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation <ul style="list-style-type: none"> ▪ knowledge of play ▪ understanding of whole production concept ▪ justification of design elements (color, form, arrangement of space) ▪ effective communication of ideas 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Short Film

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. Entrant must submit a DVD with an original short film that is no longer than 5 minutes in length from opening title screen to final credits.
2. Films must be of original content and may be collaborations between students.
3. Music must be original or documented public domain material.
4. Material created by students in this event that is deemed by the judge(s) to be obscene or disruptive may receive lower ratings or in some extreme cases may result in disqualification.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION —Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions. Use back if necessary.
Story <ul style="list-style-type: none"> • Clear development of story? • Story told visually, making use of the camera to move the plot forward? • Does story have strong entertainment and/or educational values? • Does story highlight troupe's talents? 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Technical <ul style="list-style-type: none"> • Editing – interesting cuts, dissolves, transitions achieved? • Sound – clear and even levels and dialogue successfully delivered? • Camera angle, shot selection • Lighting – appropriate for genre and effective in demonstration time of day? • Tempo, rhythm, pace • Graphics, titles, end titles 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Acting <ul style="list-style-type: none"> • Did the actors convey the director's story? • Did the actors use appropriate blocking techniques for film? 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Overall presentation <ul style="list-style-type: none"> • Appropriate material (within production's capabilities) • Commitment to telling the story visually • Exhibited knowledge of filming, editing, and film story development • Film reflected wise choices in the pre-production, production and post-production stages • Overall production value 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR

EXCELLENT

GOOD

FAIR

Please make additional comments on the back.

Judge's Name Print

Judge's Name Sign



Arizona Thespian Acting Festival Rules/Evaluation Solo Musical

NAME _____

TROUPE # _____

TITLE _____

Time _____

RULES

13. Entrant must present one selection.
14. Material must be drawn from published scripts written for theatre. Works from other forms such as poetry, fiction, film, or standard popular song lyrics are not permitted. The selection may contain some dialogue.
3. The performer **MUST** use pre-recorded, non-vocal musical accompaniment. **NO live music, no accompanist, no a capella is permitted.** A CD player will be provided. Performers are encouraged to bring their own CD player.
8. The performance cannot exceed five (5) minutes.
9. The introduction must include only the entrant's name, troupe number, title of selection, and the name of the playwright. Time will begin once the music begins, after conclusion of the introduction.
10. Props, theatrical makeup, or costumes are not allowed.
11. One chair may be used.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Character <ul style="list-style-type: none"> ▪ clear character development ▪ establishment of mood or setting ▪ strong, active objective ▪ consistency and believability ▪ timing and pace create dramatic tension 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Voice <ul style="list-style-type: none"> ▪ projection ▪ pitch, tone ▪ diction, vocal honesty ▪ use of text, vocal interpretation ▪ energy ▪ connection to movement 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Movement <ul style="list-style-type: none"> ▪ use of body to convey character ▪ staging, use of space ▪ stage presence ▪ gestures and nuances ▪ connection to voice 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Overall presentation <ul style="list-style-type: none"> ▪ appropriate material (within actor's capabilities) ▪ lines/blocking memorized ▪ commitment to the scene ▪ focus and concentration ▪ entrant's talent well showcased 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Sound

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

Presentation must be a design for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, dance and/or any other medium are not permitted.

The entrant must present a Sound System Plot on 2 pages.

Page 1 should be the speaker plot indicating where on the set and in the performance space loudspeakers will be placed. The relationship of speakers on the plot to speakers on the block diagram must be clear.

Page 2 should be the block diagram indicating signal flow through the sound system and should attempt to follow the USITT Student Sound Graphics Standards available at: http://usitt.org/commissions/sound/Sound_Comm_Graphics_Project_2008.html.

Provide 6 copies of a one page Design Statement. Discuss The director's point of view of the play and his/her sound wishes, discuss your vision for sound, discuss any major messages in the play that sound should enhance, and discuss technically how the sound was achieved.

Provide suitable examples of the sound design on CD to be played on a provided sound system. Please take good care of your media and bring back-ups to ensure a smooth presentation. Examples should cover the major goals outlined in the design statement. You should master your CD so that once the level is set for your first track all of your other examples will be at the ideal volume. Please consider that the ideal volume should be representative of the sounds used in the show.

Plan your presentation so that you can play your examples without talking over them. The created sound is your product; let it shine.

Only one entrant may be involved in the design. No collaborations are allowed.

The applicant must make an oral presentation justifying the design. Notecards may be used. The applicant must be prepared to answer questions about the design. Questions are not part of the ten (10) minutes of allotted time.

The introduction must include ONLY the entrant's name, troupe number, title of play, and playwright.

The oral presentation cannot exceed ten (10) minutes and the overall session cannot exceed fifteen (15) minutes, including setup and Q&A.

EVALUATION CRITERIA

Interpretation: Does the design visually reinforce the mood, style, character, and theme of the play?

Execution: Are the drafting and sound examples executed with precision, clarity, and attention to detail?

Presentation: Is the designer able to justify the significant elements of the designs—such as timbre, dynamics, and arrangement of space — in terms of the script?

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation <ul style="list-style-type: none"> ▪ appropriate to production concept ▪ appropriate to time and location of play ▪ appropriate pre-show and intermission music or other audio (when appropriate) 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution <ul style="list-style-type: none"> ▪ precision and clarity of sound effects cue sheets ▪ artistic quality of cues (playback format and quality of recorded sound effects) ▪ effects speakers (other than mains), and ▪ live sound effects when appropriate ▪ accuracy of details ▪ consideration of the strengths and limitations of the facility ▪ clarity of sound reinforcement cue sheets 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation <ul style="list-style-type: none"> ▪ knowledge of play ▪ understanding of whole production concept ▪ justification of design elements (volume, duration, EQ, effects, different speakers assigned to different cues when appropriate, why and how live effects were created) ▪ effective communication of ideas 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): **SUPERIOR** **EXCELLENT** **GOOD** **FAIR**

Please make additional comments on the back

Judge's Name Print

Judge's Name Sign



Arizona State Acting Festival Rules/Evaluation Stage Management

NAME _____

TROUPE # _____

TITLE _____

Time _____

RULES

1. Entrant must present a production book including but not limited to:
 - Script with blocking and tech cues (i.e., sound, lights, etc.)
 - Schedules: rehearsal and performance
 - Technical Information to include:
 - ⇒ Scene shift information
 - ⇒ Costume plot information
 - ⇒ Prop plot information
2. Entrant has fifteen (15) minutes to present the production book and to address adjudicators' questions.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation <ul style="list-style-type: none"> ▪ Understanding of the stage management process ▪ Understanding of director's concept/creative vision ▪ Brief description of job function and details 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution <ul style="list-style-type: none"> ▪ precision and clarity of production book ▪ quality of and presentation of production book ▪ accuracy of details 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation <ul style="list-style-type: none"> ▪ Overall quality of presentation ▪ knowledge of play ▪ understanding of entire production concept ▪ justification of design elements ▪ effective communication of process 	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

Judge's Name Print

Judge's Name Sign

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR



Arizona State Acting Festival Rules/Evaluation Theatre Marketing

Name _____ Troop # _____

Title(s) _____ Time _____

RULES

1. Presentation must be a publicity campaign for one published play written for the theatre. Designs for performances of poetry, fiction, screenplays, or any other medium are not permitted. **It is strongly recommended that the entrant was responsible for actual publicity.**
2. The following materials are to be presented:
 - Poster design or finished poster (11" x 17")
 - Program design or finished program
 - Two press releases consisting of an informational article and feature article
 - A promotional project idea or documentation of a completed promotional project
 - **Must include information about the budget for the publicity campaign and justification of expenses. Your work will be judged on how you spend the money.**
3. Only one entrant may be involved in the design. No collaborations are permitted.
4. A ½" binder is recommended. This binder should contain the following materials: (a) a brief statement of the design choices inspired by the script, (b) research materials, and (c) other sources of inspiration, if any were used.
5. The entrant must make an oral presentation justifying the designs. Note cards may be used. The entrant must also be prepared to answer questions about the design presented. Questions are not part of the ten-minute allotted time.
6. The introduction must include only the entrant's name, troupe number, title of play, and playwright.
7. The oral presentation cannot exceed fifteen (15) minutes, including set up and questions and answers.

SCORING: Superior, Excellent, Good, Fair	CIRCLE CHOICE	WRITTEN EVALUATION—Your comments on strengths and weaknesses provide the educational component of this process! PLEASE PROVIDE FEEDBACK. See Adjudicators' Vocabulary Guide for suggestions.
Interpretation ▪ Campaign matches the concept of the production?	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Execution ▪ All pieces identifiable as coming from the same campaign? ▪ precision and clarity of designs ▪ artistic quality of designs ▪ accuracy of details ▪ technology used in the building of elements	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Presentation ▪ knowledge of play ▪ understanding of whole production concept ▪ justification of design elements ▪ effective communication of ideas	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	
Public relations components ▪ target audience identified ▪ effective press release information ▪ publicity package effective in generating an audience ▪ overall marketing plan effectiveness	<i>Superior</i> <i>Excellent</i> <i>Good</i> <i>Fair</i>	

OVERALL RATING (PLEASE CIRCLE): SUPERIOR EXCELLENT GOOD FAIR

Please make additional comments on the back

Judge's Name Print _____

Judge's Name Sign _____

AIA One Act Ballot

Directions: Using the AIA Ballot Explanations Form assign points to each category, write comments on the AIA Theatre Tournament Comment Sheet, and assign overall points where indicated.

Category (each Category 1-5 points)	Score
Acting:	
Voice	<input type="text"/>
Characterization	<input type="text"/>
Movement	<input type="text"/>
Ensemble	<input type="text"/>
Timing	<input type="text"/>
Motivation	<input type="text"/>
Production:	
Play Selection	<input type="text"/>
Directing	<input type="text"/>
Technical	<input type="text"/>
Impact	<input type="text"/>

Overall Points

S=Superior E=Excellent G=Good Judge's Signature _____

(50-42) (41-33) (32-28)

AIA One Act Festival Play Ballot Explanation

1. ACTING (60 % of total value, approximately 5 points each)

- a. VOICE -- Could you hear the actors distinctly? Was the rate too fast or too slow?
Was there a variety of rate and inflection? Was pronunciation and articulation properly done for each character? If dialect was used, was it done correctly and naturally?
- b. CHARACTERIZATION -- Was there a complete physical and mental re-creation of the character by the actor? Were reactions to other actors correct and effective? Did we "believe" the actor's characterization at all times? were the lines delivered in a manner which seemed natural to the characters in this play?
- c. MOVEMENT -- Were the movements of the actor in keeping with the character? Was there a great deal of random movement? Was the pantomime accurate and convincing? Did the actor seem to have a well-controlled, poised body?
- d. ENSEMBLE -- Did you feel a smoothness of action which indicated adequate rehearsal and close cooperation and understanding among the actors? Was it a closely knit, rhythmically correct show?
- e. TIMING -- Did the actors pick up cues properly? Did the movements of the actors slow down the tempo of the show? Was the production static in places because the actors seemed to lack a correct sense of pace?
- f. MOTIVATION -- Was there a logical reason for all business and movement by the actors which was consistent and in keeping with the characters of the play? Were emotional transitions natural and effective? Was the mood of the play established and maintained?

2. PRODUCTION (40% of total ballot, 5 points each)

- a. PLAY SELECTION -- Does the material have theatrical and/or literary merit?
Was the material appropriate to the range and skills of the cast? Does the material follow the Performance Standards?
- b. DIRECTING -- Did the production have a unity of style in acting and design? Was the stage composition appropriate to the style of the production? Did the director exhibit appropriate understanding of tempo, blocking, movement and literary genre?
- c. TECHNICAL -- Were technical choices appropriate to the production?
NOTE: The play must not be discounted because of inadequate lighting or sound control or equipment. Faulty lighting or sound effects over which the director has no control should not affect the decision or be a major critique consideration.
- d. IMPACT -- Was the production an effective piece of theater? Did it entertain? Did it impact the audience? Did all of the elements come together?

Reader's Theatre Festival BALLOT

ACTING (60% of total value, approximately 10 points each)

1. VOICE - Could you hear the actors distinctly? Was the rate too fast or too slow? Was there a variety of rate and inflection? Was pronunciation and articulation properly done for each character? If dialect was used, was it done correctly and naturally?

2. CHARACTERIZATION - Was there a complete physical and mental recreation of the character by the actor? Were reactions to other actors correct and effective? Did we "believe" the actor's characterization at all times? Were the lines delivered in a manner which seemed natural to the characters in this play?

3. MOVEMENT - Were the movements of the actors in keeping with the story. Was there a great deal of random movement? Was the pantomime accurate and convincing?

4. ENSEMBLE - Did you feel a smoothness of action which indicated adequate rehearsal and close cooperation and understanding among the actors? Were movements and page turning done as a group?

5. TIMING - Did the actors pick up cues properly? Did the movements of the actors slow down the tempo of the show?

6. MOTIVATION - Was there a logical reason for all business and movement by the actors which was consistent and in keeping with the characters of the play? Were emotional transitions natural and effective?

PRODUCTION (40% of total ballot, approximately 10 points each)

7. SCRIPT USE - Did actors use their scripts? Were pages turned at the same time?

8. SOUND EFFECTS - Were all sound effect used in the story made by the students and did they help move the story?

9. STAGING - Did the staging have a unity of design? Did the staging exhibit an appropriate understanding of tempo, blocking, movement and literary genre?

10. IMPACT - Was the production an effective piece of Reader's Theatre? Did it entertain? Did it impact the audience? Did all of the elements come together?

Overall points

Overall rating _____

Superior=100-88 pts. Excellent=87-78 pts. Good=77-63 pts.

Judge's Signature _____

Please put comments and reason for decision on the back of this ballot.

Point guideline -

10-9 = Superior

8-7 = Excellent

6-5 = Good

State One Act Festive Rules and Guidelines

Description:

The play festival is taking a play and bringing it to life before an audience through the ensemble and collaboration of actors, director, and designers. Theatre increases insight into understanding human motivation and behavior. Play casts delve into play literature to learn how to most effectively bring the playwright's vision to life. The aim of the play festival is to give students an exposure to theatrical literature, teach them to function effectively and creatively in a group while communicating artistically the playwright's art to an audience, and to provide them feedback on their performance.

Rules Governing the Festive:

- A. Qualifying: Invitations shall be issued to all schools receiving all superior ratings at SAAF (Southern Arizona Acting Festival) CAAF (Central Arizona Acting Festival), or NAAF (Northern Arizona Acting Festival). The top sixteen (16) rated schools shall be invited to State. After schools receiving strait superior ratings from all judges receive an invitation then the next school in rating point shall be invited until 16 schools are selected for State. Each AIA member school may only enter one (1) play at the State One Act Festival. In case of a tie for the last spot a tie breaker shall be used by the State One Act Festival Director or the Director has the option to invite both teams.
- B. Material Selection:
1. Plays may consist of:
 - a. published one-act plays
 - b. published full length plays
 - c. published screenplays
 - d. non-published, original works
 - e. internet published works
 - f. The dramatic script portion of a musical will be permitted. Lyrics may be spoken but not sung. (The intention of this rule is to open up the doors to the use of musical scripts, but not to the singing, dancing or orchestration of a musical).
 - g. When a script is cut, care must be taken not to change the order of the material or to add material that changes the author's intent. However, limited words or phrases may be added to facilitate transitions. Word substitutions are permitted ONLY to eliminate offensive or profane language from selections, which would otherwise be acceptable.
 - h. No school can cut lines or scenes from one play and use it in another play.
 2. A play may not be repeated at the festival by the same school for at least four years after it has been used previous.
 3. Play directors must have with them at the tournament a **copy of the material from which the performance is taken**. A school that upon request is unable to produce a copy of the material from which the performance is taken shall have the rating dropped to good. The school may continue under protest until such time the tournament ethics committee has ruled upon the validity of the challenge.
- C. Time:
1. The maximum time for the entire production is 60 minutes.
 2. This includes:
 - a. set up
 - b. playing time
 - c. strike (stage totally cleared)
 3. Time overages are to be figured by the tournament ethics committee. If the maximum time for the entire production exceeds 60 minutes by:
 - a. 1 minute - lower 1 rating

- b. 2 minutes- lower 2 ratings
 - c. 3 minutes- lower 3 ratings
 - d. 4 minutes- lower 4 ratings
4. It is the responsibility of the director of each competing school to determine what action to take if his/her play is running overtime. The play director or designee should be in communication with the Festival Director to be notified of the running time of the play. If the play runs more than five minutes overtime, the play's director will stop the performance at the request of the Festival Director.
 5. Actual play time (from first word to last word) must be more than 20 minutes to qualify for State. Plays under 20 minutes of actual playing time will receive a rating but not an invitation.

D. Judging:

1. Each play will be judged in two (2) categories:
 - a. acting (60% of total Ballot)
 - b. production (40% of total ballot)
2. Individual actors may also be critiqued. Judges shall pick one or two outstanding actors from each play to be named All State Actors. Judges do not have to name an actor if none are found in a school's play.
3. Play Judges
 - a. The Speech & Theatre Advisory Committee will choose Judges.
 - b. There shall be five (5) judges for each panel at the State One Act Play Festival. All five (5) ballots shall averaged for final score .
 - c. If possible, the judges should be from different areas and backgrounds of the theatre such as educational, community, and professional, but they should all have a realistic knowledge of what can be expected at the high school level. The judges should be people who can give constructive criticism.
4. One Judges will provide an oral critique. However, the judges may not critique in the presence of the other judges, nor should they discuss their opinions, or ratings, with other judges until all ballots are submitted to the director of the play festival.

E. General Rules:

1. No theatre contestant (individual or school) may rehearse on the host school's stage prior to the state tournament except the host school.
2. School are invited to watch other One Acts, however it is unethical to use that time to "scope out" the stage.
3. Each school is responsible for its own scenery, props, make-up, costumes, and special equipment.
4. Only students from the competing school may audibly, or visibly, perform in the production.
5. Plays must meet the standards as outlined in the AIA and Arizona Thespian

Performance Standards Policy. Judges from NAAF, CAAF and SAAF may recommend that a play not be invited to the State One Act Festival if the play does not meet the Performance Standards Policy.

F. Protests:

1. Protests concerning infractions of these official rules should be made immediately upon knowledge of the infraction by the Play Director to the State Festival Director.
2. If necessary the State Festival Director shall pose the problem to the ethics committee for a decision.
3. Members of the Ethics Committee shall be the State Festival Director, any AIA Theatre Committee members, The State Thespian Director if present.
4. Schools shall be disqualified if found breaking an official rule.

G. INFORMATION NEEDED WITH ENTRY FORM:

1. Title of play
 2. Playwright
 3. Name of cast and crew members in the production.
 4. Coach's and Student's signed Code of Conduct forms.
 4. \$100.00 school entry Fee
- *It is the individual school's responsibility to obtain performance rights.

NOTE: If the entered team does not receive confirmation of entry by the said deadline as listed in the invitation packet, it is the responsibility of the school's Play Director to personally contact the AIA State One Act Festival Director within 5 days, otherwise, the said play will not be entered.

PLAY CONTEST PROCEDURES

- A. The State Festival Director should give a great deal of consideration to the Play Festival before choosing the location for the State Festival.
- B. A good facility for the festival should include the minimum equipment and staff listed below:
1. A sound amplification system that can accommodate compact discs.
 2. A minimum of 5 downstage and 5 upstage basic lighting areas that can have color control so that each area can be either warm or cool lighting or a combination of the two.
 3. A medium sized proscenium opening stage is desirable for high school actors, but this is the least important of the needs, if the other items can be met.
 4. There should be a convenient efficient access to unload and store the sets until they are needed. This should be an area that has some supervision or that is easily accessible to the play director.
 5. There should be large ample dressing rooms that are not too close to the stage area so that the noise from them will not carry onto the stage.
 6. The host school should be willing and able to supply an experienced technical staff who knows the equipment.
 7. The theatre director from this school should be willing to serve as Festival Site director.
- C. The Festival Site Director and the State Festival Director should work together in planning the play festival. The items listed below are important and the State Festival Director should have a full knowledge of all the items. The Festival Site Director may choose to delegate the responsibility of all of these items. If she/he is doing this, she/he should make it clear to a Festival Site Director, that all the items are their responsibility. It is still the obligation of the State Festival Director to see that all of the important information is in the invitation or entry letter.
1. The invitation should also include all of the information about limitations of the stage, the size of the stage, a map showing unloading areas, dressing room areas, a basic light plot of the stage, and information on the sound system.
 2. Each school will bring all of its own furniture and props.
 3. Each school should be encouraged to keep their performances as simple and as compact as possible, because time is always a pressure in this event. Complicated technical effects usually do not turn out well, since there is a very limited preparation time for each show.
 - a. Play directors will be allowed time for their facility orientation. The intention of the facility orientation is not to provide rehearsal time but to provide orientation for the following technical aspects:
 - Set sound levels for recorded sound
 - Become familiar with lighting areas and set light cues
 - Placement of set pieces (spiking allowed)
 - Determine access to playing areas, as well as dressing rooms
 - Test actors' projection and sight lines**REMEMBER** this orientation is part of school sixty minutes on stage.
 - b. All schools shall report one (1) hour and fifteen minutes before the first play is scheduled to perform. At that time the Festival Site Director shall draw, by lottery, the performance order for that day. All contestants are expected to stay through the presentation of awards
 5. The schedule shall be as follows
 - a. Backstage Time: 1 hour prior to performance for preparation.
 - b. Sixty minutes (60) Stage Orientation, Performance Time, strike, Oral Critique Time (15 minutes after they sixty minutes on stage, unless school performance ends before the sixty minutes.
 - c. 1/2 hour after performance for clean up
 - f. A sample time schedule is as follows:

School 1	7:00 – 7:55	Backstage
	8:00 – 9:00	Stage Time
	9:00 – 9:15	Critique
	9:15 – 9:45	Backstage Clean - up

School 2	8:15 – 9:10	Backstage
	9:15 - 10:15	Stage Time
	10:15 -10:30	Critique
	10:30 – 11:00	Clean - up

D. Duties of State One Act Festival Director (SOAFD) and the Festival Site Director (FSD):

1. The State One Act Festival Director should be a knowledgeable adult who watches all the plays and he/she should be the one to make rulings on challenging the play contest. If it is a major challenge the State Festival Director should submit the challenges to the tournament ethics committee and be able to give a full explanation of the incident. The SOAFD is responsible for the conduct of this event before, during and after the festival.
2. FSD arranges the use of the facilities, storage, set placement, sound equipment, lighting equipment, etc.
3. FSD recruits and supervises the crews before, during and after the event.

The basic stage crew that is needed for this event:

- a. Stage manager
- b. Curtain puller
- c. Stage Crew 4 - 10 people to help schools arrange sets in waiting area, each school should have a crew for setting sets during stage time.
- d. Light Crew 1 - 3 people depending on your equipment.
- e. Sound Crew 1 - 2 people.
- f. Runners for the judges 1 - 2.

All of the above technical staff should be as experienced as possible. They should realize that they will be cued for each show as it occurs which means they must know the equipment extremely well. They should realize that they cannot discuss the tech with any school until it is their time to set up.

4. FSD is the official timekeeper for all plays. He/she must be backstage for the beginning of the stage time to give the signal to begin. He/she will also stop the stopwatch after the stage is completely cleared of all aspects of the production used by the school which has just performed.
5. SOAFD is responsible for getting the judges and discussing the contest procedure and ballots with them. Encourage them to view it as a positive educational experience. He/she should provide them with ballots, scratch paper, pencils, clipboards and lights.
6. SOAFD is expected to run the play contest on an exact schedule to accommodate audience members coming at an exact time to see the plays.
7. SOAFD collects the ballots at the conclusion of the contest and tabulates them on a master sheet that can be distributed to all schools.
 - (1) Record all Judges' Ballots on the Master Tab Sheet;
 - (2) Averages the Judges scores.
 - (3) The plays will be rated based on the following system:

Superior Rating	50-42 Score
Excellent Rating	41-34 Score
Good Rating	33-28 Score
8. If FSD gets ahead of the time schedule, a school will not go early unless they and their coach are in agreement. It is a good idea to give the judges this extra time for the rather complicated ballots.
9. SOAFD must rigidly enforce all time limits and see to it that all schools have an equal preparation time. **EARLY ARRIVALS DO NOT RECEIVE ADDITIONAL TIME.**
10. FSD should provide a quiet isolated room where the judges can work on their ballots after and during the breaks in the contest.
11. FSD should have emergency material available such as a first aid kit and basic tools to repair minor damages to sets while they were being moved.
12. SOAFD should be extremely familiar with all the rules of the contest and be sure that he reads all of the information under judges and times.
13. SOAFD should advise the judges if a play has been disqualified because it did not meet some of the rule specifications. However, he should encourage the judges to critique the play and just not to rate it. In all circumstances a play should be critiqued.
14. It is the responsibility of the SOAFD to publish the results to all conference chairs within ten (10) days after the Play Festival.

E. Judges:

1. If possible, the judges should be from different areas and background of the theatre such as educational, community, and professional, but they should all have a realistic knowledge of what can be expected at the high school level. The judges should be people who can give constructive criticism.
2. The judges will be provided with ballots and instructions prior to the beginning of the contest.

3. The judges shall sit apart and reach their decisions without conferring with anyone. They shall not give an oral critique in the presence of the other judges.
4. The judges should be advised that even if a play is disqualified, there are no circumstances under which they would not be expected to give some constructive criticism and the rating of the various categories on the ballot.
5. Judges for the play contest are paid \$100 .00 per day.

CRITIQUE INSTRUCTIONS FOR THE PLAY JUDGES

1. You Should:
 - a. Realize that, you were employed to be critically instructive. Help the director and actors with sound suggestions which they may use to improve their work.
 - b. Be prepared to give an oral critique of all plays. Understand that young actors try as hard as they know how to be effective. Be tactful and kind as you comment about their work.
 - c. Whenever possible, find something about the performances which you can honestly commend.
 - d. Be specific in criticizing and use examples from it. Discuss it in terms used in the judging standards. A vague indecisive critique casts doubts on the judge.
 - e. Keep personal opinions of the playwright and play to yourself. Comments concerning cuttings or adaptations of song plays are appropriate.
 - f. Deal cautiously with the director's concept and interpretation of the play if the production is successful and does not distort the author's intent.

2. You Should Not:
 - a. Give an oral critique in the presence of another judge.
 - b. Compare one play to another in the festival. You must rate each play on its own merits based on the criteria on the Play Ballot.
 - c. Comment adversely about the play. It may not be the best play for a particular cast to produce at a particular time, but the judge has no responsibility in this contest to be publicly critical of the director's choice of play.
 - d. Criticize only in a negative way. Try to be constructive. It is your duty to help the director and actor to improve their work.
 - e. Make a "performance" of your critique.
 - f. Compare the performance of one cast with another.
 - g. Re-direct the plays. Suggestions are in order, but let the directors interpret them for their companies and use them as they see fit. Do not compare to plays you have seen or directed.
 - h. Embarrass the director and company by sarcasm, ridicule, or remarks, which in any way belittle the company.
 - i. Make any of the following remarks or similar remarks, which may have the same effect:
 - "I didn't like your play".
 - "I would have done it this way."
 - "I don't believe high school students should play such roles."
 - "I am so tired of seeing that play."
 - "You should have tried a new play. This one has been done too often."
 - "What can you expect with a play by the author?"
 - "This is my favorite play."
 - j. Become involved in a dispute about your decision. Be sure your decision is a right one, and refuse to discuss it with directors, students, parents, other judges, or contest managers. You made it--it is final and can not be changed once it is officially announced. Discuss your decision with anyone until all judges have finished their ballots. Then only discuss the decision with the contest manager if necessary until the results are announced.

3. Working Conditions for the Judges:
 - a. You must have an uninterrupted view of the stage as nearly in the center of the theatre as possible, you need a small table. There should be no member of the audience seated within two seats of you in any direction.
 - b. There should be a low-wattage, lamp available at your table, which you can turn off and on.

Performance Standards Policy

(Adopted July 28, 2007)

The Arizona State Thespian Board recognizes there is a wide variation in the “contemporary community standards” among the public, charter, and private high schools in the state. Thus, the following policy will govern **all** performances at the annual Arizona Thespian Conference, as well as the regional acting festivals which are sponsored by the above Board.

No performance will be allowed (full length, one act, or individual event) which is prohibited, or not protected by the First Amendment – i.e. “Unprotected speech.” A condensed definition of “unprotected speech” follows:

- 1) Material that has content that is “obscene as to minors,” (under the age of 18). This is defined as follows:
 - a) Where the average person, applying contemporary community standards, would find that the performance and/or production, taken as a whole, appeals to a minor’s prurient interest.
 - b) Where the performance and/or production depicts or describes in a patently offensive way, sexual conduct such as actual or simulated sexual intercourse (normal or deviate), masturbation, excretory functions, and actual lewd exhibition of genitalia; and
 - c) where the performance and/or production, taken as a whole, lacks serious literary, artistic, political, or scientific value.
- 2) Material that has content that is “defamatory,” – defined as the depiction of false unprivileged communication about an individual which injures that person’s reputation in the community or good name.
- 3) Material that has content that will cause “a material and substantial disruption of school activities,” - defined as student rioting; unlawful seizures or destruction of property; widespread shouting or boisterous conduct; school boycotts, etc.
- 4) Material that infringes on “separation of church and state.” Under this doctrine certain religious activities, such as proselytizing, have been held to be unconstitutional if conducted within the context of a school-sponsored activity.

(For a complete discussion of the above see: *Teaching Theatre*, Spring 2007 Edition, pp. 4-13, which includes the Miami-Dade County policy on play selection.)

Instructor’s Approval

I hereby certify that: a) at least one public performance has been given; and that such performance(s) conforms to the local school’s “contemporary community standards,” and that it contains no examples of “unprotected speech,” as defined above. b) If no public performance has been given I certify that I have perused the script(s) and have found nothing objectionable in its content re: “contemporary community standards” or “unprotected speech.”

(On a practical note: NO performance will be allowed at any of the above events that are listed on the event’s application form as: “TBA.” i. e. without an exact title.)

I hereby certify that all productions/performance(s) listed on the event’s application form(s) have had at least one public performance at _____ (name of school) on _____ (date)

AND/OR:

I have perused the script(s) and/or cuttings from a script of each production listed on the event’s application form(s) and have found no violations based on the local school’s “contemporary community standards” or “unprotected speech.”

_____ (signed) _____ (date)

(Failure to adhere to this policy may result in A.I.A. sanctions to your school.)

Coaches Code of Conduct

The Arizona Thespian's believes that sportsmanship is a core value and its promotion and practice are essential. Thespian Coaches have a duty to assure that their teams promote the development of good character. This code of conduct applies to all theatre coaches involved in interscholastic festivals and activities.

1. The theatre coach will promote academics and the educational process.
2. The theatre coach will teach, enforce, advocate, model, and promote the development of good character to include:
 - a) Trustworthiness
 - b) Respect
 - c) Responsibility
 - d) Fairness
 - e) Caring
 - f) Citizenship
3. The theatre coach will respect participants, officials, opponents, parents, and all other involved.
4. The theatre coach will promote fair play and uphold the spirit of the rules in the activity.
5. The theatre coach will model appropriate behavior at all times.

I have read and understand the requirements of this Code of Conduct and acknowledge that I may be disciplined if I violate any of its provisions.

Signature

Date

The AIA Theatre Advisory Committee has the final action on all Code of Conduct violations

Student Participants Code of Conduct

The Arizona Thespian's believes that sportsmanship is a core value and its promotion and practice are essential. Student participants have a duty to assure that their teams promote the development of good character. This code of conduct applies to all student participants involved in interscholastic festivals and activities.

1. Student participants will support the value of academics and the educational process.
2. Student participants will advocate, model, and promote the development of good character to include:
 - a) Trustworthiness
 - b) Respect
 - c) Responsibility
 - d) Fairness
 - e) Caring
 - f) Citizenship
3. Student participants will respect peers, coaches, officials, opponents and other associated with the event.
4. Student participants will promote fair play and uphold the spirit of the rules in the activity.
5. Student participants will model appropriate behavior at all times.
6. Student participants will engage in a healthy lifestyle.

I have read and understand the requirements of this Code of Conduct and acknowledge that I may be disciplined or removed from a team if I violate any of its provisions.

Signature

Date

The AIA Theatre Advisory Committee has the final action on all Code of Conduct violations

AIA and Arizona Thespians Code of Conduct FOR JUDGES

- I will be attentive to the performance and to the performer and limit all possible distractions.
- I will remember that I am watching high school students who are trying their best to create an effective theatrical experience and I will judge them as high school students.
- I will to make my critique positive and user friendly.
- I will make any negative comments, constructive and useful critique.
- In my critique, written and/or verbal, I will avoid personal comments such as, “I love (hate) that play/author.” “I really liked (did not like) the way you placed your chairs.” “When I directed that show I did it this way,” “and it should be done this way.” And my comments will reflect the score given or the score given will reflect my comments.
- I will do my best to make comments that refer to an effective/non-effective theatre performance such as “I think that you expressed the author’s desire for this piece because _____.” “The way you placed your chairs allowed for effective blocking.” “Another way to do this play would be _____.”
- I will not alter my scores for certain schools or teachers, but to judge fairly as all plays are equal in the opportunity to display their talents.”

Name of Judge – Signature

Printed Name

Name of Event

Date

ARTICLE 37

THEATRE ADVISORY COMMITTEE

39.1 THEATRE ADVISORY COMMITTEE – The Theatre Advisory Committee

(TAC) shall be an ad hoc advisory committee of the AIA Executive Board.

39.1.1 Members will be as follows:

39.1.1.1 Conference Directors - Must be an AIA member school theatre coach.

The term of office shall be **two** years.

Conference Directors shall be elected as follows:

1A-3A Conference - **2** Members

4A Conference - **2** Members

5A Conference - **2** Members

39.1.1.2 State Chairperson of the International Thespian Society (Arizona Thespians).

39.1.1.3 Northern Area Representative

39.1.1.4 Central Area Representative.

39.1.1.5 Southern Area Representative.

39.1.1.6 A representative from Speech and Debate

39.1.1.7 State One Act Chairperson

39.2 PURPOSE - To establish the framework which will provide the opportunity for AIA member schools to participate in Theatre Festivals with the following educational values in mind:

39.2.1 Develop the skills of communication.

39.2.2 Develop appreciation of literature and drama.

39.2.3 Promote the teaching of drama in secondary schools.

39.3 MEMBERSHIP - Any member school is eligible to participate in AIA sponsored theatre activities.

39.4 ORGANIZATION - The state will be divided into three Theatre Conferences, consisting of 1A-3A Conference schools, 4A Conference schools and 5A Conference schools. Any exception to this alignment must be recommended by the TAC and approved by the AIA Executive Board.

39.4.1 The TAC may elect ad hoc nonvoting members to serve on the Committee for one year; renewable term.

39.4.2 The Chairman of the Thespian Society (Arizona Thespians) shall serve as the chairperson of the TAC or the committee shall elect a Chairman.

39.4.3 The State Tournament Committee will be the members of the TAC.

39.4.4 Duties of Chairperson, Directors and Area Representatives

39.4.4.1 It shall be the duty of the TAC Chairperson to:

39.4.4.1.1 Serve as spokesperson for all phases of theatre activity at the state level.

39.4.4.1.2 Preside at meetings of the TAC.

39.4.4.1.3 Coordinate the planning and administration of the various Conference Theatre Festivals (Northern AZ Acting Festival, Central AZ Acting Festival, Southern AZ Acting Festival) with the Area Representative.

39.4.4.1.4 Attend and assist the Directors and Area Representatives in the management of one of the Area Acting Festivals.

39.4.4.1.5 The TAC Chairperson or a designee shall be responsible for the records of the Area Acting Festivals and the State One Act Festival.

39.4.4.1.6 The TAC Chairperson or a designee shall be responsible for all tournament related revenue and expense accounting in accordance with the AIA Operations Handbook

39.4.4.2 Duties of all members of the TAC:

39.4.4.2.1 Serve as spokesperson for all phases of theatre activity at the Conference level.

39.4.4.2.2 Attend all meetings called by the TAC.

39.4.4.2.3 Forward all necessary information from the Conference to the TAC.

39.4.4.2.4 Area Representatives shall serve as Directors of their respective Acting Festivals.

39.4.4.2.5 Area Representatives shall be responsible for all acting festival related revenue and expense accounting in accordance with the AIA Operations Handbook.

39.4.4.2.6 Serve as committee of their respective Conference Festivals.

39.5 EVENTS NEEDING SANCTION - Theatre events may be held at the following level if approved by TAC:

39.5.1 High school (e.g. Forensic League of Arizona, International Thespian Society), college or university invitational tournaments and/or festivals:

39.5.1.1 Only AIA member or associate member schools may participate.

39.5.1.2 Each host school shall assume control and responsibility for the types of activities and for the rules governing these activities.

39.5.1.3 Each host school shall clear dates for such events with the TAC and obtain AIA approval.

39.5.2 All contests other than those herein enumerated must be listed as approved in the AIA Master Calendar. If a contest is not listed in the Master Calendar, coaches or principals shall communicate with the AIA office.

39.6 OFFICIAL RULES - The TAC shall publish the AIA Theatre Festival Rules Book. The Festival Rules Book shall be updated annually with current rules and regulations. The Festival Rules Book will include: official rules of conduct, Festival management procedures, descriptions and rules for specific events, and awards to be presented to participants.

39.7 SEASON OF COMPETITION - The season of Festivals shall begin September 1 and end April 30.

39.8 STATE ONE ACT FESTIVAL

39.8.1 State One Festival shall be held in the following manner:

39.8.1.1 There will be a one State Festival held the fourth weekend in February. If there is a religious holiday conflict, then the festival weekend will be changed to the nearest non-conflict weekend.

39.8.1.2 Rules for advancing to State One Act Festival will be set forth in the AIA Theatre Rules.

39.8.2 Financing - Festival expenses shall be covered by entry fees which shall be set by the TAC and specified in the AIA Theatre Festival Rules and shall be approved by the AIA Executive Board.

39.8.3 Eligibility - All students participating in contests sponsored or sanctioned by the AIA must meet domicile and academic requirements as stated by AIA rules.