ARIZONA INTERSCHOLASTIC ASSOCIATION, INC.
7007 North 18th Street, Phoenix, Arizona 85020-5552
Phone: (602) 385-3810 Fax: (602) 385-3779

ENROLLMENT RULE
HARDSHIP APPEAL

PURPOSE OF FORM: This form is used only to request a WAIVER OF PARAGRAPH 15.3.5 OF THE ENROLLMENT RULE.

DO NOT use this form to request a waiver of the Domicile Rule (see Form 15.5) or Transfer Rule (see Form 15.10).

APPLICABLE AIA BYLAWS

Article 15. Student Eligibility Rules, Section 15.3 Enrollment Rule, Paragraph 15.3.5: In order to establish eligibility, a student's initial enrollment shall be no later than the 14th official school day of the semester. If a student's initial enrollment occurs after the 14th official school day of the semester, he/she is ineligible for that semester.

Article 15. Student Eligibility Rules, Section 15.14 Hardship: In individual cases, the AIA Appeals Committee may, at its discretion and upon such terms and conditions as it may impose, waive or modify the Enrollment Rule (Article 15, Section 15.3 and 15.3.5 only) when, in its opinion, enforcement of the rule would work an undue hardship upon the student.

NOTE: This form must be received in the AIA Office no later than one (1) week prior to an AIA Appeals Committee meeting date.

Complete and mail this form, along with additional documentation, to the AIA Office. Rulings on hardship eligibility requests appear in the official minutes for the AIA Appeals Committee meeting at which the appeal hearing occurs.

Written notice of the right to attend the appeal hearing must be given to the student and the student's parent(s) or legal guardian (s) by the school administrator. Copy of this written notice shall be part of the appeal documentation. (Refer to Article 15, Section 15.13)

Should the student, parent(s) or legal guardian(s) wish to attend the appeal hearing, **they must be accompanied by a school administrator** from the school of enrollment. Please indicate those who wish to attend:

Administrator_____ Student_____ Parent(s) _____ Legal Guardian(s) _____ Other_____ None_____

NOTE: Should the student, parent(s) or legal guardian(s) not wish to attend the hearing, a ruling on the hardship eligibility request will be based upon the written material submitted.

Receiving School_____ Student's Name_____

Principal_____ Grade_____

Address _____ Parent(s) or Legal Guardian(s) _____

Phone _____ Home Address_____

APPEAL DOCUMENTATION:

Date of first official day of school_____ Date student first enrolled _____
(Attendance in one or more classes constitutes enrollment)

Submit support documentation; i.e., why student enrolled after the 14th official school day. (If additional space is required, use blank paper and attach to this form.)

_____	_____	_____
(School)	**(Signature of Principal)**	**(Date)**

FORM 15.3
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