



Arizona Interscholastic Association, Inc.

ARIZONA INTERSCHOLASTIC ASSOCIATION, INC.
7007 North 18th Street, Phoenix, Arizona 85020-5552
Telephone: (602) 385-3810 - Fax: (602) 385-3779

CONFERENCE PLACEMENT APPEAL FORM

PURPOSE OF FORM: This form is to be used only by an AIA member school to appeal conference placement.

APPLICABLE AIA BYLAWS:

Article 8 – Classification of Member High Schools

8.1.10 Conference Placement Appeals – a school may appeal to be placed in a higher or lower conference.

8.1.10.1 The AIA Executive Board will review, consider and decide the appealing school's request to be placed in a higher or lower Conference utilizing as a general guideline the following criteria.

- 8.1.10.1.1 Number and level (freshman, junior varsity, and varsity) of athletic and activity programs;
- 8.1.10.1.2 Student enrollment, including previous four (4) school years;
- 8.1.10.1.3 Position (support or opposition) of sending and receiving conferences on school's appeal;
- 8.1.10.1.4 Geography / loss of school time
- 8.1.10.1.5 Makeup of student population
- 8.1.10.1.6 Competitive history over last four (4) school years in all sports, at all levels
- 8.1.10.1.7 Record of cancellation of games and/or sports at all levels over the four (4) school years;
- 8.1.10.1.8 Any other information considered significant by the appealing school or the Executive Board.
- 8.1.10.1.9 Consideration for the overall balance of the number of schools in each conference.

8.1.10.2 An appeal to be placed in a higher or lower Conference must be submitted in writing (Form 8.1) to the AIA Executive Board. Procedures for conference placement appeals shall be determined by the Executive Board.

8.1.10.3 The burden of providing evidence in support of the appeal is on the appealing school. The weight given to any particular criteria is in the sole discretion of the Executive Board.

NOTE: This form must be received in the AIA Office **no later than October 13 of even numbered years.**

Complete and mail or fax all sections of this form, along with additional documentation, to the AIA office.

Section I - APPEAL INFORMATION

To be completed by APPEALING SCHOOL

Submit the following documentation with this form as it applies to appeal:

1. Number and level (freshman, junior varsity and varsity) of athletic and activity programs over the last four (4) school years
2. Student enrollment including previous four (4) school years
3. Position of sending and receiving conference
4. Geography/loss of school time
5. Makeup of student population
6. Competitive history over last four (4) school years in all sports, at all levels
7. Record of cancellation of games and/or sports at all levels over the last four (4) school years
8. Any other information considered significant by the appealing school
9. Consideration for the overall balance of the number of schools in each conference.

The **VERIFICATION BY APPEALING SCHOOL** shown below, which is a part of the Appeal Form, is to be completed by the APPEALING School

NAME OF APPEALING SCHOOL: _____ DATE: _____

Is appealing placement from the _____ Conference
to the _____ Conference.

Verifying administrator

Name: _____

Title: _____ Date: _____

Section II - To be completed by SENDING Conference

VERIFICATION BY SENDING CONFERENCE

This portion of the form is to be completed by the SENDING Conference (Conference from which school is appealing)

AS THE SENDING CONFERENCE IT IS:

() recommended that the AIA Executive Board **APPROVE** the appeal

() recommended that the AIA Executive Board **NOT APPROVE** the appeal

Please state **IN DETAIL** the basis for your position:

Conference President: _____ Date: _____

Print Name and Title: _____

Section III - To be completed by RECEIVING Conference

VERIFICATION BY RECEIVING CONFERENCE

This portion of the form is to be completed by the RECEIVING Conference (Conference school ANTICIPATES participating in)

AS THE RECEIVING CONFERENCE IT IS:

() recommended that the AIA Executive Board **APPROVE** the appeal

() recommended that the AIA Executive Board **NOT APPROVE** the appeal

Please state **IN DETAIL** the basis for your position:

Conference President: _____ Date: _____

Print Name and Title: _____