



**MINUTES
EXECUTIVE BOARD MEETING
December 10, 2018**

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Monday, December 10, 2018 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Herman House called the meeting to order at 8:30 am

Members in Attendance:

William Duarte, 1A Conference (Superior High School)
Mark Showers, 2A Conference (Camp Verde High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Jeannine Brandel, 4A Conference (Flagstaff High School)
Mark Cisterna, 5A Conference (Notre Dame Preparatory)
Herman House, 6A Conference (Tucson Unified School District)
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)
Travis Udall, AdvancED (Round Valley Unified Schools)
Mike DeLaO, Arizona School Boards Association (Safford Unified School District)
David Hines, AIA Executive Director

AIA Staff Present:

Mark Mignella, Legal Counsel
Joe Paddock, Assistant Executive Director
Brian Gessner, State Commissioner of Officials
Denise Doser, Director of Finance
Brian Bolitho, Director of Business Development
Dean Visser, Sports Administrator
Ron Halbach, Sports Administrator
Dan Nero, Tournament Coordinator
Tayler Coady, Executive Assistant

Guests:

Les Willsey, AzPreps365
Jay Campos, Sabino
David Brotherton, Sabino Parent
Eric Rustand, Sabino Parent
Lux Trujillo, Sabino Parent
Corey Newland, PVUSD
Mike Sivertson, PUSD
Paul Bowers, Peoria
Elmar Cobos, Peoria
Tyler Wiley, AIA Wrestling Official
Yancey DeVore, Mingus Union
Genie Gee, Mingus Union
Aaron Coughanour, Liberty

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President House, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 10:45am – 11:10am

APPROVAL OF MINUTES

The following minutes were approved:

- November 19, 2018

CONSENT AGENDA ITEMS

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

AIA Lifetime Passes

Bob Strachan Horizon 32 years

Request for AIA Sanction / Intrastate and Interstate Activities – 2018-2019 Master Calendar

In accordance with Article 10, Section 10.1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2018-2019 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws

FINANCIAL REPORT

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports:

- ✓ Financial Report for November 2018

MEMBERSHIP COMMENTS

*The following representatives entered the meeting and left upon completion of their presentations:
Jay Campos – Athletic Director, Sabino High School*

The Sabino girls' soccer team participated in a tournament on November 19th, which would begin their season of sport. Three student-athletes participated in a club tournament the following weekend, based on Article 14.4.1 those students violated the rule and have forfeited eligibility for a minimum of the balance of the season. Sabino High School is appealing the eligibility for the three student-athletes.

On a motion made, seconded and carried the Executive Board **denied** the eligibility request from Sabino on behalf of the three student-athletes.

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity, junior varsity, freshman program(s) that could have a bearing on regional or state playoffs:

<u>SCHOOL REQUESTING:</u>	<u>HEREBY CONSENT:</u>
1. Immaculate Heart	JV Girls' Basketball Program
2. Higley	FR Boys' Soccer Program
3. Sunnyslope	JV B Girls' Soccer contest w/ Apollo
4. Sabino	JV Girls' Basketball contest w/ Ben Franklin
5. ALA – Gilbert North	FR Girls' Basketball Program
	JV Girls' Basketball contest w/ Odyssey Institute
6. Saguaro	FR Girls' Basketball Program
7. Palo Verde	JV Girls' Soccer Program
8. Miami	VAR Boys/Girls Soccer Programs
9. Trivium Prep	JV Girls' Basketball Program
10. Tanque Verde	JV Girls' Basketball contest w/ Pusch Ridge
11. Dobson	JV B Boys' Soccer contest w/ Brophy
12. Mayer	JV Girls' Basketball Program
13. Lourdes Catholic	VAR Boys' Basketball Program
14. Cactus Shadows	VAR/FR Wrestling contest w/ Maricopa
	FR Girls' Basketball Program
15. Santa Rita	JV Boys/Girls' Basketball Programs
	JV Boys/Girls' Wrestling Program
16. Sunnyside	FR Girls' Basketball Program
17. Poston Butte	FR Girls' Basketball Program
18. ASDB	VAR Boys' Basketball contest w/ Cibecue
19. Chaparral	VAR Boys' Basketball contest w/ Corona del Sol
20. Cienega	FR Girls' Basketball Program
21. Desert View	FR Girls' Basketball Program
22. River Valley	FR Girls' Basketball Program
	JV Boys' Soccer Program
23. Parker	JV Boys' Soccer Program
24. Combs	FR Girls' Basketball Program
25. NFL Yet	VAR/JV Boys' Volleyball Program
26. Glendale	JV B Boys/Girls' Soccer Programs
27. Millennium	FR Boys/Girls' Wrestling contest w/ South Mountain
28. Patagonia	JV Girls' Basketball Program
29. Central	FR Girls' Basketball Program
30. Apache Junction	JV Boys' Soccer Program
	FR Boys' Basketball Program
31. San Miguel	JV Boys/Girls' Basketball contest w/ Globe
32. Catalina	FR Boys' Basketball Program
33. Westview	FR Girls' Basketball contest w/ Hamilton & Basha

EXECUTIVE DIRECTOR REPORT

The Strategic Plan sub-committee meetings have concluded. The information gathered during each meeting is currently being compiled and will be distributed to the Executive Board during the January 22, 2019 meeting.

Football Reclassification Committee met on Friday to review the previously discussed models for the 2020-2022 block. Model 9 was provided to the Executive Board and will be disseminated to the membership for feedback. Each member school will be asked to provide feedback to the AIA staff.

Six schools have applied for membership for the 2019-2020 school year. In January, David Hines and Joe Paddock will plan site visits to those schools and will provide information to the Executive Board upon completion of those visits.

The proposed amendment for prior contact has been distributed to the six conference committees. Feedback is still being collected and more information will be provided during the January 22 Board meeting.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW **REQUEST FOR HARDSHIP ELIGIBILITY – LEGAL GUARDIAN**

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following Legal Guardian request.

- ❖ Camp Verde High School
- ❖ Liberty High School

Mark Showers – abstained

ADDITIONAL GAME REQUESTS

On a motion duly made, seconded and unanimously carried, the Board **approved** the following:

Snowflake – an additional VAR softball game to help fill **Ray's** schedule.

Perry – an additional JV B girls' soccer game to help fill **Casteel's** schedule.

Camille Casteel – abstained

REQUEST – EXCEPTION TO ARTICLE 22.5 – HORIZON HONORS HIGH SCHOOL

22.5 NUMBER OF GAMES IN SEASON

22.5.3 *No player shall participate in more than six (6) quarters/night*

22.5.3.1 *EXCEPTION: 2A/1A, because of their limited enrollment, may permit a player to participate in an unlimited number of quarters/night during the season.*

Horizon Honors would like to appeal Article 22.5 for its Girls' Basketball Program. Horizon Honors is a small charter school located in Phoenix. Our last reported numbers to the AIA was 400. I looked and there are ten 2A schools with larger enrollments than us who have an exception to this rule per 22.5.3.1.

On a motion made, seconded and carried the Executive Board **approved** the above request.

EXCEPTION TO ARTICLE 14.7**14.7 ALL-STAR COMPETITION**

14.7.2 During the school year, administrators and coaches shall decline any invitation to participate in all-star competition, shall refrain from recommending any student athlete for all-star competition and shall refuse to provide use of any high school facility for all-star competition, unless specifically sanctioned by the Executive Board.

Chandler High School is requesting an exception to Article 14.7.2 for Shawn Aguano to coach in the Under Armour All-American game in Florida on January 3rd.

Pinnacle High School is requesting an exception to Article 14.7.2 for Dana Zupke to coach in the US Army All-American Bowl in San Antonio on January 5th.

On a motion made, seconded and carried the Executive Board **approved** the above requests.

Camille Casteel – abstained

REQUEST – FOREIGN EXCHANGE STUDENT PLACEMENT

1. Marcos de Niza is requesting an exception for a foreign exchange student whom was placed at their school. The Tempe Union High School District, placed a student at McClintock for the 2018-19 school year by the district's Teaching and Learning Department. The student's host family are current teachers at Marcos de Niza High School. The host parents and MdN principal requested to the superintendent's office to allow an exception for MdN to have four exchange students since it would be a hardship for the students' host family to provide transportation to McClintock HS. Superintendent Dr. Kevin Mendivil granted the special request and the student was immediately allowed to enroll at Marcos de Niza. The student never attended McClintock High School.
2. Saguaro High School has a JV soccer player who is a sophomore on a F1 Visa. Student was placed at Saguaro High School by the Scottsdale Unfired School District. The student's host family resides in the Coronado attendance zone. Saguaro is requesting an exception for this student to be eligible to participate on the JV soccer team.
3. A student enrolled at Chandler High School on a J1 Visa is hoping to participate in JV girls' basketball and track and field. The students host family resides just outside of the CHS boundary. Her host family has two current CUSD students, and they have been enrolled in CUSD schools since kindergarten. Due to transportation issues, it is important to have the student enrolled at CHS as well. Chandler is requesting that this student be eligible to participate on the sub-varsity team.

On a motion made, seconded and carried the Executive Board **approved** the above requests for Marcos de Niza, Saguaro and Chandler.

DISCUSSION – 6A CONFERENCE – 2019 DOUBLE ELIMINATION BRACKET – BASEBALL

Corey Newland, Paradise Valley Unified School District, 6A Conference Chair discussed the double elimination proposal to the Executive Board.

On a motion made, seconded and carried the Executive Board **approved** the double elimination bracket for the 6A Conference baseball and softball State Tournament for the 2019-2020 school year.

REQUEST – EXCEPTION ARTICLE 10.1 – PEORIA HIGH SCHOOL

10.1 **SANCTIONED EVENTS** – *In sports and activities that are governed by AIA, member schools shall only participate with or against the following: AIA member or associate member high schools; out-of-state or Canadian high schools that are in good standing or approved by their respective association. Violation of this rule subjects the offending member school to loss of all privileges of membership for one year and/or such penalty as the Executive Board is authorized to impose under Article 16, Penalties and Appeals.*

The following representatives entered the meeting and left upon completion of their presentations:

Mike Sivertson, District Athletic Director – Peoria Unified School District

Paul Bower, Principal – Peoria High School

Elmar Cobos, Wrestling Coach – Peoria High School

Tyler Wiley – Wrestling Official – USA Wrestling

Peoria High School is requesting an exception to Article 10.1 to allow a Japanese wrestling team to participate in the Peoria Invite on January 11 and 12th.

On a motion made, seconded and carried the Executive Board **denied** the above request for the students to participate during the season of sport as a team. However, the AIA staff gave an option for the students to participate in a freestyle tournament under USA Wrestling.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW
REQUEST FOR HARDSHIP ELIGIBILITY – AGE RULE

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.14 of the AIA Bylaws, **approved** the following Age Rule request:

- ❖ Washington High School

AMENDMENT – POLICIES AND PROCEDURES – ARTICLE 41 – SPORTS MEDICINE**41.1 TRANSGENDER POLICY**

GENDER IDENTITY PARTICIPATION – all students should have the opportunity to participate in Arizona Interscholastic Association (AIA) activities in a manner that is consistent with their gender identity, irrespective of the sex listed on a student's eligibility for participation in interscholastic athletics or in a gender that does not match the sex assigned to him or her at birth, via the following procedure below. Once the student has been granted eligibility to participate in interscholastic athletics consistent with his/her the athlete's gender identity, the eligibility is granted for the duration of the student's participation and does not need to be renewed every sport season or school year. All discussion and documentation will be kept confidential, and the proceedings will be sealed unless the student and family make a specific request.

- 41.1.1 **NOTICE TO THE SCHOOL:** the student and/or parents shall contact the school administrator or athletic director indicating that the student has a consistent gender identity different than the sex listed on the student's school registration records, and that the student desires to participate in activities in a manner consistent with his/her the student's gender identity.
- 41.1.2 **NOTICE TO THE AIA:** The school administrator shall contact the AIA office, which will assign a facilitator who will assist the school and student in preparation and completion of the AIA Gender Identity eligibility appeal process.
- 41.1.3 **FIRST LEVEL OF REVIEW** – the appeal student should provide the AIA with the following documentation and information:
- a) A letter from the student requesting to participate on an athletic team that differs from their birth sex assigned at birth:
 - The letter should state their intent to participate on an athletic team of their affirmed identified gender;
 - ~~The reasons why they are making this request;~~
 - ~~At what point they feel they first identified in their full time gender role;~~
 - A description of the student's gender story, including age at emerging awareness of incongruence between sex assigned at birth and gender identity and where the student is in the gender transition process;
 - If they have participated in sports previously and if so, where they were allowed to participate in their affirmed identified gender and what that experience was like;
 - ~~Steps he/she has taken to assume his/her affirmed gender;~~
 - Any additional information the student feels is important.
 - b) ~~Documentation of student's consistent gender identification affirmed by~~ A letter of support from the student's parent or guardian.
 - c) A letter of support from a school administrator
 - d) A letter of support from a qualified health care provided
 - The AIA shall schedule a meeting with the Gender Identity Eligibility Committee, a subcommittee of the AIA Sports Medicine Advisory Committee as expeditiously as possible after receipt of all required documentation. The committee may request an in person meeting with the student and parents and/or guardian if there are any additional questions or concerns by the committee after review of above documentation. If the Gender Identity Eligibility Committee, upon review of the above documentation, finds that the student's request is appropriate and is not motivated by an improper purpose and there are no adverse health risks to the athlete, then a supportive recommendation shall be made by the committee to the AIA Executive Board for the athlete's participation in sex-segregated activities consistent with the student's gender identity. ~~shall provide a recommendation to the AIA Executive Board.~~

On a motion made, seconded and unanimously carried the Executive Board **approved** the above amendment to the Policies and Procedures.

SCHOOL VIOLATIONS**WASHINGTON HIGH SCHOOL** – *Glendale Union High School District*

Rule: Article 17. Coaches and Coaching, Section 15.10 Transfer Rule // 15.12 Recruitment Rule

Reported Violation:

Student transferred from Cortez HS to Washington HS and began the 2018-19 SY at WHS. He participated in 3 pre-season tournament games. This violates the transfer rule 15.10.1.1 that states the student will be ineligible for 50% of the allowable competitions for that school on the AIA calendar. The coaching staff believed that tournaments and scrimmages (non power point games) did not count in this rule.

Schools Corrective Action:

Contests Forfeited. District AD held in-service/meeting with WHS AD to review transfer rules. WHS AD met with boys' basketball coach and in-serviced coach on rules. WHS AD has communicated with all winter sport coaches on the rule. Will be included in all pre-season coaches meetings.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Washington High School **Boys' Basketball Program** on **Advisement** for one year 12/10/18-12/10/19.

HOLBROOK HIGH SCHOOL – *Holbrook School District*

Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators

Reported Violation:

Due to illness the boys' basketball coach was unable to attend the Annual AIA Coaches meeting. The AD was not notified until late Friday night and it was too late to get an assistant coach to go.

Schools Corrective Action:

The head coach will pre-assign an assistant to be a back-up in case of emergency.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Holbrook High School **Boys' Basketball Program** on **Advisement** for one year 12/10/18-12/10/19.

HOLBROOK HIGH SCHOOL – *Holbrook School District*

Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.2 Scheduling of Contests

Reported Violation:

Holbrook High School is unable to attend the Spiritline competition due to academic eligibility and team members quitting. There is not enough time to adjust the routine so it can be safely performed.

Schools Corrective Action:

N/A

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Holbrook High School **Spiritline Program** on **Advisement** for one year 12/10/18-12/10/19.

SCHOOL VIOLATIONS – Cont'd**CANYON DEL ORO HIGH SCHOOL** – *Amphitheater High School District*

Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.4 Schedule Contracts – Varsity / Junior Varsity / Freshman

Reported Violation:

District transportation did not following through with their end of our agreement to transport the CDO boys' soccer team to Amphitheater HS on Saturday morning. The CDO coach attempted to call the driver, I attempted to call the driver, and the district AD attempted to call the driver. The driver finally answered and responded he would not be traveling to CDO to pick up the team.

Schools Corrective Action:

Contest forfeited. Before any weekend/holiday trip we exchange phone numbers between the coaches and bus drivers. The athletic secretary always copies me so I have all phone numbers. Unfortunately this did not help facilitate our athletes arriving to the tournament.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, accepted the Canyon Del Oro High School violation report.

POSTON BUTTE HIGH SCHOOL – *Florence Unified School District*

Rule: Article 14. General Provisions, Section 14.2 Practice

Reported Violation:

Our girls' soccer team went away to an off campus overnight training camp, where they held practices off site and then stayed in cabins overnight. The last day of this trip was Sunday, November 18th. Prior to the trip, on two separate occasion, I talked to the head varsity soccer coach about the policy of no practices of any kind allowed on Sunday. On both occasions, he agreed and said he was aware of the bylaw and it would not be violated. At the end of the day on Monday, November 19th I received word that a "captain's workout" was held with coaches not in attendance on Sunday.

Schools Corrective Action:

The head coach received a letter of direction, the head coach will communicate and get my approval for any practice to be held on Saturday or any holiday (Monday-Friday) where we have the day off from school and I am changing our athletic policy to read no athletic travel from an overnight trip is allowed on Sundays.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Poston Butte High School **Girls' Soccer Program** on **Advisement** for one year 12/10/18-12/10/19.

SCHOOL VIOLATIONS – Cont'd

GLENDALE HIGH SCHOOL – *Glendale Unified School District*

Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule

Reported Violation:

Student participated in cheer without being appropriately cleared.

Schools Corrective Action:

Cheer coach had a meeting with the AD to review the appropriate process.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Glendale High School **Spiritline Program** on **Warning** for one year 12/10/18-12/10/19.

PALO VERDE HIGH SCHOOL – *Tucson Unified School District*

Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule

Reported Violation:

Palo Verde girls' basketball program allowed a girl who was not cleared by AIA standards of a required medical physical and AIA Brainbook to participate in two practices on 11/8/18 and 11/9/18. Upon discovery the student was removed from further participation in practice until these requirements and district requirements are met.

Schools Corrective Action:

We will better monitor our tryout rosters and communicate not only by emailing the rosters to the coaches but providing a hard copy of the rosters. The AD and AP will be present at the beginning of tryout periods to verify that policy is being followed.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Palo Verde High School **Girls' Basketball Program** on **Warning** for one year 12/10/18-12/10/19.

CORONADO HIGH SCHOOL – *Scottsdale Unified School District*

Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule

Reported Violation:

An athlete who had not been cleared through our Register My Athlete system was allowed to practice with the girls' soccer team without having a physical on file. There was an error on the coach's system as there was another player with the same last name.

Schools Corrective Action:

Processes for how to check for athlete clearance were reviewed and reinforced with coaching staff. This is the first year with new online system process. Head coach has been put on probation for the violation.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Coronado High School **Girls' Soccer Program** on **Advisement** for one year 12/10/18-12/10/19.

SCHOOL VIOLATIONS – Cont'd**MINGUS UNION HIGH SCHOOL** – *Mingus Union School District**Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule***Reported Violation:**

MUHS uses Family ID to clear all athletes and a spreadsheet to make sure everything is done before participation. The head coach is sent a list with every cleared athlete. A student had a physical done on 1/31/18 clearing him for baseball. However, this is the last recorded physical on file. Coach Ortiz allowed the student to practice and play the entire varsity football season. This violation was caught after Coach Ortiz submitted his end of year report.

Schools Corrective Action:

Contest forfeited. In this case I have talked with Coach about the violation. Coaches' are sent a list that clearly indicate when students are cleared for athlete participation. It will always be a point of emphasis to new and veteran coaches that students need to be cleared by the Athletic Department prior to any practice or participation.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mingus Union High School **Football and Activities Programs** on **Warning** for one year 12/10/18-12/10/19 and **rescinded** the forfeitures.

HARDSHIP APPEALS – PAPER SCREEN

The following representatives entered the meeting for a student eligibility appeal and left upon completion of their presentations:

North Valley Christian

Scott Brown - Athletic Director, Parents & Students
Boulder Creek – Jay Kopas – Athletic Director

Mingus Union

Yancey DeVore - Athletic Director, Genie Gee - Principal
Camp Verde – Mark Showers – Athletic Director

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.14 of the AIA Bylaws, **granted / denied** the following hardship eligibility requests:

<u>School/Appeal</u>	<u>Granted/Denied</u>
North Valley Christian	Denied
North Valley Christian	Denied
Window Rock	Denied
Mingus Union	Denied
Kofa	Denied

FUTURE DATES

Dec 24 – Jan 1	AIA Closed – Holiday
January 21, 2019	AIA Closed – Holiday
	Spring Sports Hardship Appeal Deadline
January 22, 2019	Executive Board Meeting
January 25, 2019	Legislative Council Agenda Deadline
January 28-29, 2019	Spring Sports Hardship Hearings
February 2, 2019	Spring Coaches Information Meeting
February 18, 2019	AIA Closed – Holiday
February 19, 2019	Executive Board Meeting
March 1, 2019	Legislative Council

There being no further business, and on a motion made, seconded and carried, the meeting adjourned at 11:20am.

Respectfully submitted,

David Hines
Executive Director