AIA Cheer & Dance Qualifier Registration

The Cheer & Dance Qualifier Registration will open on **November 19** and close on **December 3**. There will be **no late registrations** accepted.

Please follow the below steps to register:

1. From the main page, click **SCHOOL LOGIN** under the **MEMBER SCHOOLS** drop down.

2. Login to your AIA School Login Page
   - If you are not able to log in or do not have an account, please follow the steps on the last page to gain access to your AIA account.
3. From your dashboard, click on **SPIRITLINE STATE REGISTRATION**.

4. Click on the green **REGISTRATION** button for correct category.
   *Reminder - Coed Cheer is 2 or more male athletes, Show Cheer can have 1 male athlete.*
5. Complete **HEAD COACH** information and enter up to four **ASSISTANT COACHES**.

6. Enter any and all **CHOREOGRAPHERS AND SKILL COACHES** your program uses. This includes but is not limited to coaches used for technique, tumbling, clean up, and choreography.
7. Use the drop down menu to select the **NUMBER FEMALE PARTICIPANTS** and the **NUMBER MALE PARTICIPANTS** you will have competing.

8. Use the drop down menu to select the **NUMBER OF ALTERNATES** you have.
   - Please note, you can have no more than half the number of competitors you register. For example – if you register 16 competitors, you cannot have more than 8 alternates.

<table>
<thead>
<tr>
<th>Roster Counts</th>
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<tbody>
<tr>
<td>Number of Female Participants</td>
</tr>
<tr>
<td>Number of Male Participants</td>
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<tr>
<td>Number of Alternates</td>
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   Up to half number of competitors

9. Read the acknowledgement paragraphs and **CHECK THE BOX** in agreement.

10. Once all fields have been completed, click the blue **SUBMIT FOR QUALIFIER** button.
11. After you submit, you will be taken to an overview page. If you need to register for a second category, click the blue **REGISTRATION CATEGORIES** tab and repeat steps 4-10.

If you are not able to log in or do not have an account, please have your Athletic Director do the following:

1. Login to your AIA School Login Page ([https://admin.aiaonline.org](https://admin.aiaonline.org))
2. Click on "School Contacts" button
3. Scroll Down to the Coaches section and click on "+ New Coach"
4. Fill in the requested information and click save.
   1. Two Options:
      1. AD can send an invite to the coach.
         - The coach will need check their email and click "Validate your Account" then follows steps to login.
      2. The coach will need to go to the Admin Login Page and do the following:
         - Enter email address into the Username box
         - Click Forgot Password to receive an email to create a new password.

For questions please contact Ashley Gronewold ([agronewold@aiaonline.org](mailto:agronewold@aiaonline.org))