

**ARTICLE 5**

**AMENDING CONSTITUTION, BYLAWS, AND POLICIES / PROCEDURES**

**5.1 METHOD OF PROPOSING AMENDMENTS TO THE CONSTITUTION AND BYLAWS (ARTICLES 1-18)**

- 5.1.1 AIA Legislative Council Action - The AIA Constitution and Bylaws may be amended at a meeting of the AIA Legislative Council.
- 5.1.2 Proposed Amendments - Proposed amendments to the AIA Constitution and Bylaws may be submitted as follows:
  - 5.1.2.1 Member School - A member school may submit a proposed amendment to its Region for consideration.
  - 5.1.2.2 Region - By a majority vote of its members, a Region may submit a proposed amendment through its Conference or directly to the AIA for placement on the AIA Legislative Council agenda.
  - 5.1.2.3 Conference - By a majority vote of its members, a Conference may submit a proposed amendment to the AIA for placement on the AIA Legislative Council agenda.
  - 5.1.2.4 AIA Executive Board - By a majority vote of its members, the AIA Executive Board may direct that a proposed amendment be placed on the AIA Legislative Council agenda.
- 5.1.3 Proposed Amendment Form 5.1 - All proposed amendments to the AIA Constitution and Bylaws are to be submitted on a Proposed Amendment Form 5.1.
- 5.1.4 Due Date For Proposed Amendments - A completed Proposed Amendment Form 5.1 must be submitted to the AIA office six weeks prior to the regularly scheduled AIA Legislative Council meeting.
- 5.1.5 Notification Date For AIA Legislative Council Meeting - The AIA Executive Board shall give notice of proposed amendments for AIA Legislative Council consideration to all AIA member schools not less than four weeks prior to an AIA Legislative Council meeting.

**5.2 REQUIRED VOTE FOR CONSTITUTION AND BYLAWS (ARTICLES 1-18)**

- 5.2.1 A two-thirds (2/3) vote of the AIA Legislative Council membership is required to amend the AIA Constitution.
- 5.2.2 A two-thirds (2/3) vote of the AIA Legislative Council members present is required to amend the AIA Bylaws.

**5.3 EFFECTIVE DATE OF AMENDMENT FOR CONSTITUTION AND BYLAWS (ARTICLES 1-18)**

- 5.3.1 The effective date of all amendments to the AIA Constitution and Bylaws shall be July 1 following their enactment, unless passed as emergency legislation.
  - 5.3.1.1 Emergency legislation shall become effective as designated by the AIA Legislative Council.

**5.4 AMENDING POLICIES AND PROCEDURES (ARTICLES 19-41)**

- 5.4.1 A Conference Committee may request the Executive Board to amend Sport Policies and Procedures, or the Executive Board itself may amend Sport Policies and Procedures.

